

BHAIRAB GANGULY COLLEGE

Belgharia, Kolkata – 700056

NOTICE

Date: 19/02/2024

Requirement of Non-Teaching Personnel on a Daily Basis

Applications along with current resume and supporting documents (self attested) are invited for the Following personnel:

Sl. No.		No. of Requirement	Qualification
1	Assistant in Account Section	01	Minimum Commerce Graduate and sound knowledge of Tally software
2	Office Assistant	02	Minimum Graduate with sound knowledge of Computer
3	Security Guard (Male)	01	Minimum Madhyamik *

* Free accommodation will be provided by the College. Staying in College quarter is mandatory.

A hard copy of the application can be submitted by hand or by post to the following address on or before February 29, 2024, by 5:00 p.m. The college will not be responsible for any postal delay.

Address: Principal, Bhairab Ganguly College, Feeder Road, Belgharia, Kolkata – 700056.

Sd/- (S. Som)
Principal