



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Bhairab Ganguly College</b>
• Name of the Head of the institution		<b>Prof.(Dr.) Subhranil Som</b>
• Designation		<b>Principal</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03325643191</b>
• Mobile no		<b>8178982064</b>
• Registered e-mail		<b>principal.office@bhairabgangulycollege.ac.in</b>
• Alternate e-mail		<b>bhairab1968@gmail.com</b>
• Address		<b>FEEDER ROAD, BELGHARIA, KOLKATA-700056, NORTH 24 PARGANAS</b>
• City/Town		<b>KOLKATA</b>
• State/UT		<b>WEST BENGAL</b>
• Pin Code		<b>700056</b>
<b>2.Institutional status</b>		
• Affiliated /Constituent		<b>Affiliated</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	Grants-in aid				
• Name of the Affiliating University	WEST BENGAL STATE UNIVERSITY				
• Name of the IQAC Coordinator	DR. DHANANJOY HALDER				
• Phone No.	03325643191				
• Alternate phone No.	9433657114				
• Mobile	8582903070				
• IQAC e-mail address	bgc.iqac@gmail.com				
• Alternate Email address	dhalder@bhairabgangulycollege.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://bhairabgangulycollege.ac.in/iqac-naac/aqar/">https://bhairabgangulycollege.ac.in/iqac-naac/aqar/</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://bhairabgangulycollege.ac.in/academics/academic-calendar-ug/">https://bhairabgangulycollege.ac.in/academics/academic-calendar-ug/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.24	2008	28/03/2008	27/03/2013
Cycle 2	A	3.01	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			25/03/2009		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bhairab Ganguly College	Biological waste derived nano-hydroxyapatite for the removal of heavy metal ions from the rural polluted drinking water	Department of Science & Technology and Biotechnology, Govt. of West Bengal	2018 (3 years)	329000
Bhairab Ganguly College	Studies on the coordination chemistry of 3d transition metal complexes supported by multidentate ligands.	Department of Science & Technology and Biotechnology, Govt. of West Bengal	2017 (3 years)	60000

<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>		
<b>9. No. of IQAC meetings held during the year</b>	<b>4</b>		
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>		
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded		

<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
.online leave application for TS and NTS .arranged Seminar and workshop . Conduction of Alumni Lecture Series . Feedback collected and analyzed . Conducted Outreach activity	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
1. Introduction of Post-Graduation degree in Bengali and History. 2. Online leave application to be introduced for all faculties and non-teaching staff. 3. Establishment of International Mother language Day Monument for the college including college surrounding community. 4. Beautification of college campus and pond side. 5. Formation of Various students Club (Photography, Science Club, debate club etc.) 6. Installation of Elevator. 7. Introduction of department wise Add-on courses. 8. Introduction of one more Solar Panel (10 kWp grid) to reduce electric consumption. 9. Making available free Wi-Fi for students. 10. Extension of 'Heritage	1. Introduction of Post-Graduation degree in Bengali and History. 2. Online leave application to be introduced for all faculties and non-teaching staff. 3. Establishment of International Mother language Day Monument for the college including college surrounding community. 4. Beautification of college campus and pond side. 5. Formation of Various students Club (Photography, Science Club, debate club etc.) 6. Installation of Elevator. 7. Introduction of department wise Add-on courses. 8. Introduction of one more Solar Panel (10 kWp grid) to reduce electric consumption. 9. Making available free Wi-Fi for students. 10. Extension of 'Heritage
<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body	04/04/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Yes	03/02/2023

**15. Multidisciplinary / interdisciplinary****16. Academic bank of credits (ABC):****17. Skill development:****18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)****19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):****20. Distance education/online education:****Extended Profile****1. Programme**

1.1 25

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1 3982

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2

1062

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3

1139

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1

105

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2

106

Number of sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	25
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	3982
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1062
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	1139
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	105
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	106
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

#### 4.Institution

4.1	84
Total number of Classrooms and Seminar halls	
4.2	69.64
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	191
Total number of computers on campus for academic purposes	

### Part B

#### CURRICULAR ASPECTS

##### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliated college, the institution follows curriculum prescribed by the West Bengal State University (WBSU). The faculty members of the college ensure effective curriculum delivery by

a. preparing a central routine (along with department-wise routines), an academic calendar of the institution (based on the academic calendar of WBSU) and distributing them among the students at the beginning of every semester along with syllabi of the respective subjects

b. arranging induction meeting at the beginning of the semester to brief students on CBCS and its evaluation process, options of choosing subjects, earning of credits through PowerPoint presentation

c. preparing teaching plan for every teacher and allotting semester-wise topics to be taught within the stipulated time



d. updating the collections of central and departmental libraries with new reference and textbooks

e. using interactive sessions during classes, group discussions, quiz, debates, student seminars, etc. to develop analytical and problem-solving skills in students

f. conducting regular class tests to assess the understanding of the students

g. selecting weaker students and arranging remedial classes for them

h. arranging educational tours and field studies

i. arranging seminars, workshops, conferences and special lectures for students to expand the range of their knowledge and awareness

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, an institutional academic calendar is prepared. Every department also prepares its own academic calendar, class timetable, and course plan for the semester. These academic calendars include the dates for internal examinations and end-semester examinations.

Departmental class routine, academic calendar and syllabus are distributed among the students before the commencement of each semester. The departments adhere to their respective academic calendars and syllabi are completed well ahead of the end-semester examinations.

Departmental meetings are held periodically to monitor whether the coverage of the syllabus (both theory and practical) is taking place according to the teaching plans prepared by the teachers.

Dates of the internal examinations are announced beforehand by giving notices and those are also published on the college

website.

Interactive sessions during classes, quiz, mcq tests, oral tests etc. are held regularly by the faculty members as a part of Continuous Internal Evaluation (CIE). Students' attendance and their performances in classes are also taken into account for CIE.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

31

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

24

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3707

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

a)Professional ethics regarding commerce and management: Topics like insurance, fundamentals of entrepreneurship, accountancy, auditing, mercantile law, business ethics and corporate governance etc. are taught in B.Com. (H), B.Com. (G), M.Com., Economics (H) and Economics (G) courses.

"Western Ethics" and "Ethical and Social Philosophy of India" compulsory papers of B.A. Philosophy (Honours) in Semester-III and V respectively teaches ethics, various aspects of morality, Karma, Dharma etc.

b) Gender Issues: "Women's Writing" and "Gender and Human Rights" are two compulsory papers in the Semester-V and VI respectively of B.A. English (Honours) course. B.A. History (Honours) course includes women's rights movements in USA in Semester-V. "Some Perspectives of Women's Rights in India" is a compulsory paper in B.A. History (General) course in Semester-VI.

c) Human values: Included in Political Science (Honours), History (Honours), Sanskrit (Honours), English (Honours), English (PG).

d) Environment and Sustainability: "Environmental Studies" is a compulsory paper in the Semester-I for all undergraduate students.

"Environment and Public Health" is a compulsory paper in the Semester-IV of B.Sc. Zoology (General) course.

"India: Resource Appraisal and Management" and "Environmental Geography and Sustainable Urban Development" are two compulsory papers in the Semester-II and IV of Geography (PG) course.

"Environmental Geography" is a compulsory paper in the Semester-IV of Geography (Honours) course.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

30

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1945

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	<a href="https://bhairabgangulycollege.in/feedback_system/">https://bhairabgangulycollege.in/feedback_system/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	<a href="#">View File</a>	
URL for feedback report	<a href="https://bhairabgangulycollege.ac.in/student-feedback-report/">https://bhairabgangulycollege.ac.in/student-feedback-report/</a>	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
1499		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Institutional data in prescribed format	<a href="#">View File</a>	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
409		
File Description	Documents	
Any additional information	<a href="#">View File</a>	
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
Admission of students is done through a Centralized Admission process purely on merit basis. Initial assessment of students		

learning level is done based on their class XII scores as the indicator of their learning ability. In subsequent months learning levels of students are assessed and identification of advanced and slow learner is done through their academic performance in first Internal Test.

#### Measures taken for Advanced learner

They are encouraged to participate in International/National/State-level seminars and workshops.

- They are guided and suggested to use various e-resources available at e-PG Pathshala, N-List, INFLIBNET etc.
- College provides incentive to meritorious students in terms of tuition fee concession and memento/medal based on their academic performance.
- They take part in various intra-college/inter-college/state level competitions on diverse field and some of them bag prizes too.

#### Measures taken for Slow Learner

- Slow Learners are provided with study materials/course content and question pool (with solutions) during class, which are also available in college website at e-resource zone tab. They are taught with the help of photographs and videos to make the subject matter more interesting and easy to assimilate.
- Central and Departmental Library provide the students a wide range of books and computer with internet connection, that they can use during the college hours.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3982	105

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential learning facilitates hands-on learning whereby students learn through the experience of doing rather than listening passively. Experiential learning activities can include, but are not limited to, hands-on laboratory experiments, internships, field visits and stage performances. Experiential learning stimulates academic inquiry in the students and promotes interdisciplinary learning, social awareness, leadership, and other professional skills. Through experiential learning students engage intellectually and can assess the outcome themselves. The college has well-equipped laboratories where students conduct experiments under the supervision of teachers.

Departments conduct students' seminar at both the undergraduate and postgraduate levels to encourage critical thought and enquiry. Students are encouraged to participate in conferences, seminars, poster presentation, debates and quiz to ensure exposure to newer ideas. Inter-departmental Wall magazine competition is held annually. National Science Day is celebrated (February 28th) to encourage participative learning. Students actively participate and present scientific exhibits which display their grasp on a particular topic chosen by the concerned department.

Another student-centric method which enables the holistic development of students is Problem solving. Different departments of the college organize activities like group discussions, workshops and training programs to encourage students to acquire the life skill of problem solving approach.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Enabled Teaching is in practice to make classes more interesting and thorough. It is found that visual presentations and use of visualizers help the weaker students to imbibe the concepts of the topics and enhance their ideas. It helps both slow and advanced learners to understand the topics easily and makes the class interesting too.

Most of the faculty members use ICT enabled tools, e-learning resources, online classrooms, and online video lectures for effective and student-centric teaching and learning. College has developed e-learning environment in the class rooms with Smart boards, LCD projectors, audio-visual facilities and various ICT tools. In addition to the conventional chalk and talk method of teaching, the faculty members are using tools like Google meet, Google classroom, WhatsApp Group, LMS like easy-to-use ICT enabled learning tools that help teachers to manage coursework like Assignment, PPT, Quiz etc.

They familiarized the students with online platforms such as Zoom, Google Classroom, G-meet, WhatsApp to create virtual classrooms for effective teaching learning. Students are encouraged to prepare presentations, assignments, project and field reports using MS Word, MS Power point, MS Excel, and other ICT tools. Online modes like Email, Google Groups and Google Classroom are used to collect.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

105

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

105

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1069.525 yrs

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Different departments, during evaluation, design various innovative methods to judge the learning attainment of the students in their normal settings. Results and answer scripts of class tests are discussed with students pointing out their lacuna. Supplementary tests are conducted for students. These methods also contribute significantly in increasing the level of transparency and robustness of the evaluation process both in terms of variety and frequency.

The college has a full-fledged exam office headed by the Principal as the In-charge of Exams. A teacher is appointed as the Superintendent of Exams and has support staff to ensure the smooth functioning of exams.

- The College website has information related to examinations published on a regular basis.
- The pattern of the examination is explained in detail by

teachers.

- The date of the internal examination is planned well ahead in the meetings held by the examination committee, teachers' council and administration.
- The Examination Committee of the college publishes a centralized routine to ensure transparency of the conduct of examinations.
- In the Postgraduate Section, the evaluation procedure is under the guidance of the Controller of Examination, controlled by the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Being an affiliated college it is beyond the jurisdiction of the college to deal with the grievances of the students as far as the final university examinations are concerned. The affiliating university has its own mechanisms to deal with these. The college or the teachers' role in this respect is only limited to provide the necessary information and suggestions to the students. The college administration also provides all necessary support a student requires to apply to the University for review of results. Apart from these, in all other examinations conducted by the college including the internal assessment examination, utmost care is taken to make the whole process as much transparent and robust as possible. If a student has any examination related grievance, he can make an appeal to the Principal through the Students' Grievance Redressal Committee or the departmental In-charge and the grievance is sorted out in a time-bound manner. The examinations are held following a definite schedule displayed in the college notice board as well as in the college website much ahead of the examinations. The teachers are given a definite time span to complete the evaluation of the answer scripts.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college is affiliated with West Bengal State University hence not an autonomous body. The responsibility of curriculum design and syllabus framing rests upon the concerned university. Some of our teachers from different departments are members of Board of Studies of the university. Their suggestions and need-based comments are incorporated into the curriculum and syllabus time to time.

Under the direction of Internal Quality Assessment Cell (IQAC), with the commencement of each session, the teacher in-charges of various departments together with the teaching faculty members of their respective departments prepare the learning outcomes based on the syllabus framed by the affiliating university. Feedback and suggestions from alumni are also considered while preparing the learning outcomes. Any changes incorporated by the affiliating university are given due importance to modify the respective learning outcome of that particular course accordingly. Every department of our college has clearly stated Learning Outcome in the syllabus therefore communicated to students by various ways.

Program Outcomes (POs) and Course Outcomes (COs) are well displayed in the college website under Student Learning outcomes (SLO) section. POs and CO are clearly written in College prospectus those are distributed among students during admission and e-Prospectus (available in college website) as well. In the commencement of each semester students are being informed about CO. Course outcomes are also displayed in the departmental notice board .

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

## 2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our College offers under graduate courses in Commerce, Sciences and Humanities and few post-graduate courses. During a specific programme, students acquire sound knowledge, good skills and abilities on their own subject domain that enable them to build a good character and a better future for themselves while also contributing positively to society and the country at large.

These direct and indirect methods are followed for evaluating attainment of PO/CO.

**Direct assessment measures: Internal Assessment and end-semester examination**

- As per University guidelines, 33.3% marks in each course are awarded through internal assessment and 66.7% marks are awarded externally through end-semester examination. The University further stipulates that 20% weightage of internal assessment will be based on attendance and 80% weightage on class test and assignments, presentations, quiz ect. Following the university guidelines, all the faculty members evaluate students on a continuous basis, giving the chances to students to improve their performance.
- Viva-voce is also taken for direct evaluation in these courses.

**Indirect measures Attainment of programme outcomes: Placement assistance**

- After completion of their courses, most of the students choose for higher studies and college provide placement assistance thorough placement assistance cell to the students who want pursue their professional goals.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

1139

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/03/Annual-Report-2017-2022.pdf">https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/03/Annual-Report-2017-2022.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/05/Student\\_satisfaction\\_Survey@2122.pdf](https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/05/Student_satisfaction_Survey@2122.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.89

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The College ensures an environment conducive to quality research and many of the faculty members are not only engaged themselves in



serious research but also continue to undertake high-quality work. Sir J. C. Bose Central Research Unit was instituted with financial assistance from RUSA and WBSTBT. Five scholars have been awarded Ph.D Degree under the supervision of the Principal. Few faculty members are guiding research scholars and patents are also filed to motivate students towards innovation. During the annual awards ceremony, the college acknowledges the research contribution of faculty members by giving Academic Excellence Awards. A SEED research grant, funded by the College, has been instituted.

The Institution has successfully created a web of knowledge, Learning Management System (LMS) which was especially beneficial during the Covid-19 Pandemic.

"College Research Colloquium" (CRC) offers in-house research lectures from different departments. "Alumni Lecture Series" has been initiated with the aim of bonding between former and present students via exchange of knowledge.

All the PG departments have included Term paper in their curriculum so as to engage students with the experience of research.

Educational excursions are organized for students from time to time to make them get acquainted with the experience of field research.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

2

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

33

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Bhairab Ganguly College understands that the life of a college and that of the community are inextricably interlinked. The College NSS unit is dedicated to improve the quality of life within campus aimed at developing students' personality through community service. A wide range of programmes hosted by the NSS cover issues related to the environment, sustainable development, health care and other vital community needs. The NSS unit of the College together with the community Welfare project 'SRIJAN' has been working relentlessly for the upliftment of 'Prantik Nagar' slum [the adopted slum of NSS Unit]

The college has been consistently making efforts to contribute to the less privileged sections of society. The enthusiastic support extended by the teaching and non teaching staff has been the driving force behind the successful conduct of the outreach activity. A COVID relief fund was instituted with the Financial assistance by teaching and non-teaching staff. This fund was utilized for need based distribution of ration item; internet data pack costs, medical expenses among the students during pandemic. The college took the responsibility of 18 poor but meritorious students of 09 neighboring Schools up to Graduation level.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

50

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

13

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Bhairab Ganguly College provides the latest infrastructure and facilities that contribute to the academic growth of students and faculties. There are 50 classrooms for theory classes in main and new buildings. There is a separate building for Journalism and Mass Communication and distance education. There are 27 laboratories with Wi-Fi enabled in various departments, a History museum, 12 ICT-enabled classrooms and one smart classroom in the college campus. The college campus is Wi-Fi enabled. It has one digital board installed at a strategic location. There are 23 projectors, 259 desktops and 37 laptops available for the faculty and students. The college has one Wi-Fi enabled auditorium, Wi-Fi enabled seminar hall and smart classroom, A P J Abdul Kalam Hall. The college has a common Teachers' room, a meeting room, departments have their own staffroom provided with a desktop, a printer and a department library. There is one conference room with audio-visual facility adjacent to the Principal's office. The college has a Central Library with a huge collection of books and modern digitized facilities. The college has an open-air classroom, open-air Theatre (Muktomon), medicinal garden (Niramoy Nikunja), butterfly garden, Meteorological Observatory and Acharya Jagadish Chandra Bose Central Research Unit.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Institute has an area of 8.33 acres and includes following facilities -**

**Cultural Activity:** Air conditioned Auditorium Open air Auditorium  
The College has the following audio-video equipment for cultural activities: Sound System Cordless Microphone Collar Microphone Projection Screen Digital Still and Video Camera Podium Projector Public Address System.

**Outdoor activities:** Lawn, Rose Garden, Fruit Garden: Play ground, Canteen Area **Indoor activities:** Indoor Sports Complex ("Taruner Swapno"), Table Tennis court Badminton Court An air conditioned 12-station gymnasium.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

17

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1.61565

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### **4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software

Nature of Automation

Version

Year of Automation

Koha

Full

3.16.05

2013

Koha is a web-enabled ILS, with a SQL database (MySQL preferred) back end with cataloguing data stored in MARC and accessible via Z39.50. KOHA's impressive feature continues to evolve and expand to meet the needs of its sponsoring libraries.

Koha 3.0 was released introducing some amazing new features:

- Zebra search engine
- Tagging in the OPAC
- label creator
- Fully Web-centric in architecture
- Supports Unicode for processing multi script bibliographic records
- Branch library management

Website Link: <http://116.193.139.134/>

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="http://116.193.139.134/">http://116.193.139.134/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-**

**B. Any 3 of the above**



**books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)****4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)****1.79588**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****35.91**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**Response:** Adequate IT facilities are provided by our college for learning management and administrative services. IT facilities are well maintained and updated regularly. Wi-Fi Bandwidth Alliance

**Broadband** (There are 2 connections of 8 Mbps and 2 Mbps respectively. ) **IT Facilities Desktop and Laptop Facility** 259 Desktops and 37 laptops 138 (3rd gen) core i3 63 (8th gen) core i3 03 HP (8th gen) core i5 01 Apple computer 51 dual-core 03 servers **Printing facility** 05 scanners 05 printers with a Wi-Fi facility 49 LaserJet printers( in which 43 are black & white, and remaining 06 are coloured) 05 color inkjet printers. 04 Xerox machines ( in which 03 have network print facility)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

191

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

36.97279

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Laboratory:

Science Departments maintain stock registers for the use and purchase of different chemicals, equipment, specimens, charts, models etc. All departments maintain log books for laboratory instruments in their respective departments .

#### Library:

The record of total number of books, journals, and publications etc. is maintained by the Central Library. The Library maintains a logbook of library users on a day-to-day basis and also a lending register.

#### Sports Complex:

The Indoor-Sports Complex, 'Taruner Swapna' is equipped with modern facilities. College maintains records of all the events in the form of soft copy in the office computer.

#### Computers:

All the computers are thoroughly monitored on a regular basis for hardware repair and associated services. Statistical software packages, Accounting and Taxation softwares and antivirus are installed in the computers by respective departments as per their requirement. All installed software packages are maintained on a regular basis for up-gradation to newer versions.

Furniture and equipment is marked in all the classrooms and a record is maintained in the office. Regular inspection of classrooms is done and repairs are made as and when required. Page 35/122 10-05-2022 11:26:49 Annual Quality Assurance Report of

**BHAIRAB GANGULY COLLEGE.**

**Gymnasium:** College maintains an air conditioned and well equipped Gymnasium with a coach open to all students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1467

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1525

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**C. 2 of the above**

File Description	Documents
Link to Institutional website	<a href="https://bhairabgangulycollege.ac.in/student-support-services/add-on-courses-and-short-term-certificate-courses/">https://bhairabgangulycollege.ac.in/student-support-services/add-on-courses-and-short-term-certificate-courses/</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**2941**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**2941**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**18**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**111**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students of Bhairab Ganguly College have representation and engagement in various administrative, co-curricular and extra-curricular activities.

#### Administrative Responsibilities:

Besides their statutory representation in the Governing body, student representatives are always invited to important meetings of the Finance committee, Academic sub-committee, Admission committee, Students' Grievance Redressal Cell, Library Committee, Canteen Committee, Cultural and sports committee. In the process, the students learn to communicate, debate and develop their power of reasoning. Class representative of the college union coordinates with students and the departments regarding academic activities and co-curricular and extracurricular activities.

#### Co-curricular and extracurricular activities

Students of this college host the Freshers' welcome for the newcomers. The writings for the college magazine "ALOK DUAR" are collected, edited and published by the magazine unit of the students' union. The students' union with the NSS unit takes an active role in the celebration of Republic Day and Independence Day.

Extension activities/Social initiatives taken up by the Students' Union in the last year In the academic session 2021-22, student's union in association with the NSS unit and Abahaman Alumni Association successfully organized a blood donation camp at the college campus with the avowed pledge of sensitizing the students



towards their social duties and responsibilities.

File Description	Documents
Paste link for additional information	<a href="https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/04/5.3.2_final.pdf">https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/04/5.3.2_final.pdf</a>
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

71

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college, named Abahaman was registered under West Bengal Act XXVI Of 1961 (S/2L/No 45458, dated 23rd November 2015). The main objective of the Association is to foster strong bonds between Alumnae, Faculty members, and students of the college. It acts as a bridge between the Past and Present of college. Every year, the foundation day of the College is celebrated in a grand manner and an appreciable number of our alumni visit the College on that day and take an active part in the cultural events. The Alumnus serves as a resource person for seminars and special lectures organized by the Department.

The present composition of the Executive Committee of the Alumni

Association is as follows:

(1) President, (2) Vice President, (3) Secretary, (4) Assistant Secretary, (5) Treasurer,

6) Four members.

The detailed contribution of the Alumni Association of the college is as follows:

a) Our alumni give their valuable suggestions on academic matters in the seminars and re-union functions organized by the departments and as well as by the college.

b) Participation of renowned alumni in the Alumni Lecture series since 2021.

c) Donation of books and Water purifiers in the college.

File Description	Documents
Paste link for additional information	<a href="https://bhairabgangulycollege.ac.in/alumni/composition/">https://bhairabgangulycollege.ac.in/alumni/composition/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

To impart value-based quality education which will enable our students to hone their academic competence and fine-tune their

aesthetic sensibility towards building a holistic culture.

Ensuring an open, secular and democratic intellectual environment in which students from all cross-sections and strata of the society can freely exchange their views and build themselves up to function not only as responsible individuals but also efficient and conscientious members of society.

#### Mission:

To develop a symbiotic relationship between the institution and society at large by providing the students with an environment conducive to the all-round development of their intellectual, aesthetic, spiritual and social abilities.

The Governing Body, the IQAC, and different Sub-Committees

The Governing Body, the highest administrative body of the college, with the Principal as the secretary and representatives from Teaching and Non Teaching staff, Students and External Members, governs the college in tune with the mission and vision of the institution. All major decisions in academic affairs, and

administration are taken by the Governing Body in line with recommendations and

suggestions of IQAC and various statutory sub-committees like, Finance Sub-

committee, Academic sub-committee etc. These sub-committees are mostly

represented by senior teachers and Heads of different departments of the

Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

There are a number of institutional practices which show decentralization and participative management in conducting academic and administrative matters. Admission to UG & PG programmes is a unique case of such practice. Admission is conducted by the Admission Sub Committee which is composed of the Principal (Chairperson), Teachers' Council Secretary, members of IQAC, Bursar, Teacher members nominated by the Principal, all Heads of the different Departments, non-teaching staff and representatives of the Students' Union. The Convener of the Admission Subcommittee convened a number of meetings to chalk out the process of the admission.. A draft Merit List is prepared on the basis of merit points and sent to the departments for cross verification. After verification, the final merit list was published in the admission portal of the college.

Another important institutional practice of decentralization and participative management was to include all faculties in the departmental meetings where the time-table, load distribution of syllabus etc. were finalized. The college also welcomed the suggestions of parents in academic matters like the process of teaching-learning, examination and evaluations etc. through Parent-Teacher meetings. Departmental meetings and parent-teacher meetings were the two main pillars of decentralization and participative management in academic matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Memorandum of Understanding (MOU):** In recent years, College has emphasized on MOUs as strategic and prospective plans to be deployed effectively for the overall growth and development of academic standards. To achieve this goal College has entered upon agreements to establish ties of academic cooperation with other institution of repute in different areas including (i) joint teaching and research projects, (ii) collaboration in the area of

academic publications, research activities, field trips, (iii) visit , training and exchange of faculty, staff and students, (iv) joint educational and vocational courses, (v) joint consultancy, Ph D supervision, scientific publications, (vi) co-hosting and participation of conferences, seminars, workshops and symposiums, (vii) social and cultural programmes and any other activities that is mutually agreed upon and is beneficial to both. A number of MOUs with different institutions have been signed to strengthen and develop academic standards and research.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institute has been functioning and deploying services as per Statutes of the Affiliating University (i.e. WBSU) and rules and regulations of the Department of Higher Education, Govt. of West Bengal.

The Governing Body of the college, with Principal as the secretary and representatives from Teaching & Non-Teaching staff, students and external members, governs the management of the college in compliance with the opinion of the majority of the members. All major decisions on development, infrastructure, financial management, academic affairs, admission, governance and administration are taken by the Governing Body in compliance with recommendations and suggestions of IQAC and various statutory and non-statutory sub-committees and cells like Finance & Purchase Sub- Committee, Academic Sub-Committee etc.

The Governing Body holds frequent meetings. Matters are discussed in

detail and minutes are recorded with perfection. The sub-committees deal with curricular, co-curricular and extra-

curricular activities where faculty members are encouraged to participate as members and conveners. The procedure of all appointments and service rules are maintained as per norms of Higher Education Department, Govt. of West Bengal. Five appointments of non-teaching staff have been made in the session 2021-22.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College has taken a number of welfare measures for teaching and non- teaching staff.

The college-appointed non-teaching staff employees are provided with the Employees' State Insurance (ESI) medical benefits.

College has provided Medi-claim policy to the non-teaching staff appointed on substantive basis with Manipal Cigna Health Insurance Company Ltd.

The college provides festival bonus annually to the management appointee

non-teaching staff.

The college also provides the facility to all non-teaching staff of drawing

festival advance from the college coffer in the last quarter of every year. It

is subsequently adjusted from their salary in 10 equal instalments.

The teaching and non-teaching staff of the college along with other college appointed staff enjoy their allotted leaves and they are approved as per their requirements whenever necessary. The female staff is granted Maternity Leave and CCL as per Government Rule.

.

A health Check-up camp for teaching, Non-teaching staff and students was organised by the college. In this camp, a number of health check-up measures were undertaken. This included measurement of Blood Pressure, Sugar level, testing of eyes etc.

To prevent Covid-19 Pandemic, College has organised a Vaccination Camp with the help of Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

50

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**



13

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Governing Body of the college has introduced appraisal of teaching and non-teaching staff of the college. The college has a specific format to place the Performance Appraisal System for its teaching and non-teaching staff every year.

Total number of Leaves (Casual Leave, Medical Leave, Earned Leave etc.) enjoyed by a teacher or a non-teaching staff are duly recorded at the end of each year by the Principal's Office.

The Annual Performance Appraisal of Teaching and Non-teaching staff in the college is a unique practice. It was introduced in order to judge and evaluate the performance of the Teaching and Non-teaching staff in regular academic and administrative activities of the institution.

To enhance the academic quality and administrative efficiency, the college has conducted an Academic Excellence Award for Teachers based on API score and Achiever's Award for non-teaching staff.

Teaching and Non-Teaching staff are also acclaimed and awarded in the Annual Prize Distribution Ceremony for their laudable performance in their respective fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College regularly conducts Internal and External Audit for each financial year. The Internal Auditor is approved by the Governing Body and the Audit is carried out with the assistance of the Account Section under the guidance of Bursar, Accountant and Head Clerk. The internal Audit has been completed from the financial year 2016-17 to 2020-21.

The External/Statutory Auditor is appointed by the Department of Higher Education, Government of West Bengal. The External audit has also been completed from the financial year 2017-18 to 2019-20.

The external Auditor has recommended to maintain a Fixed Asset Register in its report of 2019-20. The College authority has started to prepare the same on war footing. Apart from that, the Auditor has also recommended fire insurance for Computers and library books etc. The College authority is planning to do the same.

All the financial details are minutely studied by the Auditors and recommendations are provided. The College takes special care to implement the recommendation given in any financial year in the very next financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

12.22

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilisation of funds and its optimal utilisation is one of the greatest challenges facing higher educational institutions in the country today.

Important sources of funds are the student's admission fees, development fees, laboratory fees, library fees, magazine fees, Wi-Fi fees and welfare charges collected at the time of admission and tuition fees and examination fees collected during the academic year. A substantial amount of funds collected through sale of Admission Form for UG and PG level.

A part of the fund received has been used for enhancement and maintenance of the Library, procurement of new equipment for laboratories, maintenance of the existing instruments, expenditure on capital assets such as electrical installation, furniture, office equipment, repair and renovation of existing class rooms and buildings etc. Fund has been allocated for purchase of Sports equipment as well.

A substantial portion of the fees collected from the applicants seeking admission has been utilised for welfare of the students in terms of concession of tuition fees for needy and meritorious students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Practice I: Online Teaching-learning

In the Covid-19 Pandemic situations, each faculty is using different online platforms, like Google Meet, Zoom etc. in the Teaching-Learning process. Teachers are providing learning materials, online MCQ practice Sets, Lesson Plans and various other helpful links for students. A new version of the Learning Management System(LMS) has been introduced. In this LMS, both teachers and students are registered members. Teachers used to upload study materials for students and students studied the materials after their classes.

### Practice II: ICT enabled Teaching-Learning

As per the recommendation of NAAC and for institutionalizing the quality assurance strategies and processes by Internal Quality Assurance Cell(IQAC), a thrust on ICT enabled Teaching-Learning for all the Programmes in the College has got one of the top most priority for the academic upliftment. A state-of-the-art Seminar Hall, namely, A.P.J Abdul Kalam Seminar hall and a Virtual Classroom, namely, Bikram Sarabhai Virtual Classroom have been set up for ICT enabled Teaching-Learning practice. Apart from Desk-top Computer, Laptop Computer and Printers, some of the departments have Overhead Projectors installed in the classrooms. A state-of-the-art Computer Laboratory has been set up with RUSA 2.0 Challenge Level Fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College had reviewed its teaching-learning process, structure and methodologies of operations particularly in the first half of the academic session 2021-22 in view of Covid-19 pandemic situation. Firstly, a major thrust has been given to the Blended Mode of teaching learning process. All the teachers were asked to take the theoretical papers as online classes and all laboratory based practical classes in offline mode maintaining Covid protocol. Teachers used different platforms like Google Classrooms, Zoom Platforms.

In the second half of the academic session, offline classes were operational from the month of February 2022. To inculcate quality teaching among faculties, IQAC, with the collaboration of Study Circle and College Research Colloquium, organized different lectures by faculties on various topics. Apart from that, IQAC is also encouraged to organize Alumni Lecture Series for students, teaching, and non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Cell for Gender Sensitisation and Prevention of Sexual harassment in Colleges since the year 2007 (Vishakha guidelines), Women's Studies Unit since 2016 (UGC XIIth Plan) organises awareness programmes (through seminars, poster sessions, workshops) on a regular basis to disseminate knowledge on gender equality

Awareness posters on gender equity are permanently displayed at the canteen, students' common rooms, library and given in the College prospectus.

Inclusion of topics like women's rights in India, analyzed from diverse perspectives in subjects like English, History, Political Science etc. is fostered.

- 8.3.2022, a poster competition with the theme "Covid19 and the challenges faced by women". Followed by a talk by Dr.N.Pulugurtha.
- 22.03.21 a MOU was signed with SPAN (NGO)
- 25.5.22, a MOU was signed with CINI
- Special Lectures delivered on Women's issues by members of WSU
- Dissertations on Gender issues taken up departments of Geography and English, guided by teachers from the Unit.

#### Provisions for wellbeing of girl students

Separate Girls' common room, sanitary napkin vending machine, CCTV surveillance, lady cleaner, lady doctor in the medical unit, help

line nos., awareness posters, special complaint boxes

File Description	Documents
Annual gender sensitization action plan	<a href="https://bhairabgangulycollege.ac.in/student-support-services/womens-studies-centre/">https://bhairabgangulycollege.ac.in/student-support-services/womens-studies-centre/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://bhairabgangulycollege.ac.in/student-support-services/womens-studies-centre/">https://bhairabgangulycollege.ac.in/student-support-services/womens-studies-centre/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Bhairab Ganguly College has undertaken the following measures for management of waste:**

**Solid waste management:**

Green coloured dustbins for the biodegradable products and blue coloured dustbins for the non-biodegradable products are placed within the college campus. The non-biodegradable wastes are collected and disposed through municipality vans as solid waste.

- **Liquid waste management:**
-

The liquid waste is managed through a rainwater harvesting project-"Megh Kalas".The water collected from the rooftop is reused and connected through pipelines to the toilets of the college. The collected rain water can be used for watering the plants in the gardens, thereby reducing the consumption of water for the said purpose by 50%.

#### E-waste management:

The non-repairable items procured from electrical gadgets and computers are accumulated in a room and collected twice a year. College has also signed agreement since 03/04/2017 with Hulladek Recycling Private Limited for regularly managing E-waste of the college.

#### Waste recycling system:

The college periodically disposes of the accumulated waste materials by transposing them in Kamarhati municipality vans.

•

#### Hazardous chemicals and radioactive waste management:

Live microbial wastes are killed by autoclaving before disposing as degradable waste. However, Bhairab Ganguly College does not use any radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**



File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Bhairab Ganguly College has undertaken the following initiatives to promote an inclusive environment:**

**i)The college abides by the reservation policies of the Indian**

Government, regarding students' admission, appointments of teaching and non-teaching staff (following the 100 point roster) (ref Criterion 2). The college Scholarship counter aids students of non-creamy layer and Minorities to avail scholarships funded by State Government, UGC and private bodies. Student Credit Card awareness camps, SC/ST/OBC Cell and Minority Cell of the college also help to maintain an inclusive environment.

ii) Fees concessions for financially challenged students, Covid Relief Fund of Rs. 2,76,804.34/- assisting 275 needy students and a special concession drive waiving 30% of college fees have been undertaken.

iii) Students' Counselling Cell organizes psychological counselling sessions encouraging students to share their problems. Weekly mentor-mentee meetings also cater to the mental health of students.

iv) Being located in an industrial belt populated by people of diverse socio-economic strata and minority communities, the college has introduced a highly subsidized self-financed Postgraduate course (M.A.) in Urdu.

v) Tolerance towards linguistic diversities is reflected since the college teachers deliver lectures in bi-lingual or even in tri-lingual mode to ensure the interaction of students with different linguistic backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate values of empathy and sensitise students and employees towards their duties and responsibilities, the NSS unit and Alumni Association of the college organises blood donation camps. During the peak Covid period, sensitization of students was carried out through community outreach programmes like distribution of masks, sanitizers, and food items among marginalised section of the society. The college NSS Unit

distributed grocery items among 60 families of Prantik Nagar (the adopted slum). Tree plantation drives in the college and in neighbouring municipality wards constitute representative sensitization programmes. Awareness on constitutional values, rights and duties as Indian citizens is further disseminated through Code of Ethics boards placed at different sites within college campus.

The involvement of the students and the staff of the college in the celebration of Independence and Republic Day have also sensitized them with patriotic sentiments. To commemorate 125th year of Netaji Subhas Chandra's birthday, eminent speaker, Prof. Hetan Patel was invited for a special talk which aimed at sensitizing students on the role of freedom fighters in Indian independence. Students' participation in the mock parliament and their consistent success and prizes establish the effective sensitization of the college students towards constitutional rights and duties.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/07/7.1.9-AQAR.pdf">https://bhairabgangulycollege.ac.in/wp-content/uploads/2023/07/7.1.9-AQAR.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Independence Day:** celebrated through the hoisting of the National flag by the Principal in presence of the students, teaching and non-teaching staff.

**Republic Day, Birthday of Netaji and Swami Vivekananda:** are likewise celebrated with solemnity and grandeur. Significance of these historical days discussed and enriched further by recitations, recital of National Songs.

NSS day was observed through programmes organized on various issues of contemporary relevance.

**Teachers' Day** is celebrated in each department with great enthusiasm

**International Mother Language Day** on 21st February is observed with much solemnity and organised by the Bengali department.

**International Women's Day** was observed through poster competition organised by the "Women's Studies Unit" of the College.

All such programmes are organised under the patronisation of the IQAC of the College. Teachers, students and the support staff display their multifarious talents upholding the cultural plurality of India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title:** MOU and Collaborative Research with institutions of Excellence

**Objective:** Development of symbiosis and alliance for academic excellence.

**Context:** maintaining liaison, taking up innovative, interdisciplinary research.

**Practice:** Six new MOU signed with Colleges, NGOs & eleven ongoing Collaborative research

- Student and teacher exchange programmes for academic excellence

and participation in various competitive cultural events.

- NGOs SPAN giving training courses, CINI giving thrust on mental well-being.

Eleven teachers have research collaborations with IITs, CSIR-CSMRCI, renowned Universities and Colleges.

**Evidence of Success:**

Academic/cultural exchanges fostering kinship .

Three ongoing 6-12 months training programmes (SPAN).

Publications with high impact factor, h-index through research collaboration.

**Problems:**

Time management by the stakeholders beyond the regular teaching /learning load.

**Best Practice 2:**

- **Title:** College Research Colloquium (CRC) Lectures
- **Objectives:** Interdisciplinary research among students and faculty.
- **Context:** Facilitate teachers of one discipline to be acquainted with researches of their colleagues.
- **Practice:** CRC is an interdisciplinary platform for the proliferation of interdisciplinary research cutting across disciplines.
- **Evidence of Success:** CRC lectures foster a research-friendly environment, paving way for collaborative academic exchanges.
- **Problems Encountered:** Academic burdens hinder multidisciplinary study.

**Resources Required:** Smart classroom with audio visual display.

- **Notes:** CRC lectures should be expanded into multidisciplinary conferences, generating new academic approaches.

File Description	Documents
Best practices in the Institutional website	<a href="https://bhairabgangulycollege.ac.in/research-alliances/">https://bhairabgangulycollege.ac.in/research-alliances/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Performance of the Institution in one area distinctive

College has adopted the Unnata Bharat Abhiyan 2.0 (UBA) program initiated by the MHRD, Govt. of India, inspired by the vision of transformational change in the processes of rural development by leveraging higher educational institutions to help build an Inclusive India.

College has resolved to make the following adopted villages self-reliant through knowledge and practice: Bagdiha, Chaltha, Kalyam, Makhnu, Ledapakur, Bankura district, West Bengal

A Perennial Assistance Award was announced on 15.08.2020 by UBA. and Rs.1.75 lakhs was funded by the National Coordinating Institute UBA 2.0 (IIT Delhi) to our Institution's account. Activities with the Perennial Assistance grant Name of the villages: Chaltha & Ledapakur

Ranibandh Block of Bankura District, West Bengal.

Date of implementation: 10.09.21

1. Distribution of Knitting machines & Dice machine for making Sal leaf plates Faculty members and students conducted an elaborate awareness campaign on renewable energy in local primary school. 6 Sewing/Knitting machines, 2 dice machines for making sal -leaf plates were distributed.

2. Distribution of Solar lanterns: 30+30 solar lanterns were distributed amongst the villagers of chaltha & ledapakur. The objective was to illuminate the homes, which are deprived of basic amenity of an electricity connection.



File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

1. Introduction of Post-Graduation degree in Bengali and History.
2. Online leave application to be introduced for all faculties and non-teaching staff.
3. Establishment of International Mother language Day Monument for the college including college surrounding community.
4. Beautification of college campus and pond side.
5. Formation of Various students Club (Photography, Science Club, debate club etc.)
6. Installation of Elevator.
7. Department-wise continuation of Add-on courses.
8. Introduction of one more Solar Panel (10 kWp grid) to reduce electric consumption.
9. Making available free Wi-Fi for students.
10. Extension of 'Heritage' (History museum).
11. Up-gradation of office and teachers' washrooms.
12. Renovation of drainage system of college campus and surrounding area.
13. Upliftment of college play ground to national level.
14. Installation of one more rain water harvesting unit.
15. Development of 5 high-must light system in the college campus.
16. Installation of pollution parameter display board.

**17. Renovation and painting of college building.**