Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**BHAIRAB GANGULY COLLEGE**
Name of the head of the Institution	**PROF. (DR.) SUBHRANIL SOM**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03325643191**
Mobile no.	**9599917687**
Registered Email	**bhairab1968@gmail.com**
Alternate Email	**principal.office@bhairabgangulycollege.ac.in**
Address	**FEEDER ROAD**
City/Town	**BELGHORIA**
State/UT	**West Bengal**
Pincode	**700056**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**DR. DHANANJOY HALDER**
Phone no/Alternate Phone no.	**03325643191**
Mobile no.	**9433657114**
Registered Email	**halder.sunshine@gmail.com**
Alternate Email	**dhalder@bhairabgangulycollege.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.bhairabgangulycollege.ac.in/wp-content/uploads/2020/08/AQAR2018-19.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.bhairabgangulycollege.ac.in/academics/academic-calendar-ug/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.24**	**2008**	**28-Mar-2008**	**27-Mar-2013**
2	**A**	**3.01**	**2016**	**25-May-2016**	**24-May-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**25-Mar-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Workshop on Excel for Non-Teaching Staff	13-Feb-2020 1	27
Meeting of IQAC	28-Sep-2019 1	9
Meeting of IQAC	08-Nov-2019 1	9
Meeting of IQAC	17-Jan-2020 1	8
Meeting of IQAC	13-Mar-2020 1	9
Submission of AQAR to NAAC	17-Dec-2019 1	9
Feedback from students	04-Mar-2020 1	666
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Encouraged the departments to organize Seminar/Conference/Workshop/Special Lecture/Webinar, etc.

• IQAC encouraged the departments to conduct parent – teacher meetings and make the parents aware about attendance and performance of their ward.
• Students Grievance Cell along with IQAC consider the issues relating to Gender Sensitization and Sexual Harassment.
• Collected and analysed students' feedback in the last academic session (2019 – 20).
• Encouraged Teachers, students and NTSs for performing different outreach activities

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
The Governing Body	12-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	20-Nov-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	i) A comprehensive database of students' admission, evaluation, examination and attendance. ii) A database of financial record is maintained. iii) Installation of digital notice board in the campus. iv)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of the academic session every department follows their syllabus and allocates assignments to the teaching members of the department. Every teacher makes a teaching plan to complete his/her assignments. Number of classes for each topic is assigned according to the syllabus and credits (Semester-I, II, III, IV and Part-III) for each topic /Group / Paper etc. The Routine Committee prepares a Routine for each year / semester under the supervision of the Vice- Principal. For PG the respective departmental in-charges prepare a routine and assign number of classes for each topic as per the given credit. We have an enriched library with open access system and each department has a seminar library for the use of the students. Various teaching methods based on the specific needs of the different subjects are used to inculcate academic interest such as - i) Chalk and talk methods ii) ICT enabled teaching learning method iii) Blended learning teaching methods were implemented iv) Group discussion amongst the students during classes v) Seminars and Webinars presentations by the students vi) Field works, educational excursion are carried by some departments vii) Class tests, viva-voce are also conducted by some departments to improve the quality of the students. viii) Seminars, special lectures also arranged regularly for advanced students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Programme on Communicative English and soft skill (Not Completed due to pandamic)	NIL	16/02/2020	70	Communication	Communicative English

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	None	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	21	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	Nill

No file uploaded.

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Mini MTTS programme, Funded by NBHM, Sikkim Manipal Institute of Technology, 1.01.20-06.01.20	1
MSc	Impact of Social Networking Usage on Physical and Mental Health of the College Students- A study in Dhakuria 10.11.2020 - 11.11.2020	1
MSc	Tiger Attacks and Tiger Affected People of Purba Gurguria, 11.11.2019	1
MSc	Morphometric Analysis of Gosthani River Basin, Andhra Pradesh using Remote Sensing and Geographical Information System Techniques, 06.03.2020	1
MSc	The Slope Decline Theory and It's Application on Gosthani River, Araku Valley, Visakhapatnam, Andhra Pradesh, India, 06.03.2020	1
MSc	A Tourist Destination Comparative Analysis of Araku tourism and Kolkata Tourism., 5.3.2020 - 06.03.2020	1
	[View File]()	

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Students'and Parents' feedback forms are prepared meticulously and posted on the college website. The questionnaires cover various aspects of the College including, but not limited to, the location, administration, syllabus, academics, campus, infrastructural facilities, etc. The feedbacks are taken in 5-point scale (having values ranking very good, good, average, below average, poor/ strongly agree, agree, not sure, disagree, strongly disagree). On the basis of grades received, the percentage of various topics are calculated. The various strengths and weakness highlighted in the feedback are discussed in subsequent meetings and communicated to respective departments / committees. The proposals received by the concerned departments / committees are discussed in the meeting.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali(H), English(H), Urdu(H) Sanskrit(H), History(H), Political Science(H), Philosophy(H), Journalism(H), Education(H)	463	1285	353
BA	B.A.(General)	450	1163	442
BSc	Botany(H), Zoology(H), Physiology(H), Food & Nutrition(H), Chemistry(H), Mathematics(H), Physics(H), Computer Science(H), Electronic Science(H), Geography(H), Economics	482	1314	224

BSc	B.Sc. (General)	350	300	90
BCom	Accountancy(H)	270	324	161
BCom	B.Com.(General)	150	308	123
BVoc	ASPM (H)	35	0	0
MA	Urdu, English	67	85	21
MCom	Finance & Accounting	25	20	8
MSc	Geography	32	90	30

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3544	59	105	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
105	105	11	17	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College organizes induction program for fresh students during first week of first semester in the college. On the very first day Vice-Principal addresses fresh students by giving them basic information about the college so that fresher can adjust in the new environment. Mentor and mentee system have been introduced in the prescribed format. All honours students are assigned a mentor. Each teacher is assigned 5 to 10 mentees. Informally teachers always look after their wards academically as well as mentally. Teachers help them by giving books, suggestions and also call guardians to discuss about their performance and attendance. Teachers always help students who are sick or are not able to follow lessons. Sometimes psychological problem may arise in that case counselling of the students by professional psychological counsellors is arranged by the college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3603	105	1:34

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with

positions			the current year	Ph.D
59	57	2	4	35

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The introduction of CBCS curriculum has encouraged several reforms in continuous internal evaluation. In the Honours courses, project based evaluation has been given due weightage. Some departments hold students' seminars and oral exams (viva-voce) as the means of internal evaluation and assignments are also given to the students by some departments as a part of continuous internal evaluation system. Due to Pandemic, online mode of teaching was introduced, accordingly CIE system also was changed, open book examinations, online MCQ, video conferencing viva-voce, stay at home activities were included as part of internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Like in the previous sessions, the academic calendar is prepared meticulously well ahead of the session, inserted in the College prospectus, brochure (for students) and personal diary (for staff). Apart from containing the list of holidays (national, state, and institutional), it contains the tentative schedule of admission, counselling, internal evaluation, college examination, duration of college examination results and various institutional events for the academic session. Cultural events are also mentioned. From the current academic session, the college has taken the initiative of maintaining a Google Calendar to record all activities and make it accessible to all stakeholders across platforms.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.bhairabgangulycollege.ac.in/academics/student-learning-outcome/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage

			appeared in the final year examination	in final year examination	
			No Data Entered/Not Applicable !!!		

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<div align="center">https://docs.google.com/forms/d/1b06xnatGPD4fmEOcg_T5_z8FpeSK1jJ-bRKkeWGwQwI/viewanalytics</div>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1095	WBHEDSTBT	2.25	0.65
Minor Projects	730	Dr. Ram Dayal Munda Tribal Welfare Research Unit	4.4	1.29
Any Other (Specify)	365	BHAIRAB GANGULY COLLEGE	0.25	0.25
Major Projects	1095	West Bengal Department of Higher Education Science Technology and Biotechnology	11.91	3.37
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Role of Intellectual properties rights in the correct economy : Issues Challenges	IQAC Intellectual Properties Rights Cell	21/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	Nill	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	2
Physiology	1
Urdu	2
Geography	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

View File

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	89	123	101	0
Presented	42	26	6	0

papers				
Resource persons	0	1	1	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Dengue Awareness Camp in Locality	NSS,IQAC and Students Union of BGC collaboration with Kamarhati Municipality on 7.12.2019	15	56

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	Nill	Nill	Nill

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Hoisting of National Flag	NSS	Republic Day	3	29
Netaji Day	NSS	Birth anniversary of Netaji Subhas Chandra Bose	2	27
Awareness Programme on Vector-borne Diseases like Dengue Malaria.	NSS	Awareness rally and lecture	15	60
Blood Donation and Health Check-up Camp NSS Dept. of Immunohamato logy Blood Transfusion, Medical College Hospital, Kolkata Blood Donation,	NSS Dept. of Immunohamatolog y Blood Transfusion, Medical College Hospital, Kolkata	Blood Donation, Health Check-Up	7	142

Health Check-Up 7 142				
NSS Day	NSS	Prantiknagar Slum activities	3	33
Hoisting of National Flag	NSS	Independence Day	8	32
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research	Samit Majumder	Nill	365
Research	Avijit Sarkar	WBDSTBT	1095
Research	Pratima Biswas	UGC	21
Research	Debabrata Bhadra	WBHED	1460
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Tata Consultancy Service	10/01/2020	Development programme for Elective FAO	97
BEN-G-Corporation	12/02/2020	Communicative English Soft Skill	21
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
42	35

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	3.16.05	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6301	1001324	167	100430	6468	1101754
Reference Books	24059	3733833	532	Nill	24591	4035162
e-Books	3135809	Nill	Nill	Nill	3135809	Nill
e-Journals	6500	Nill	Nill	Nill	6500	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	208	120	180	14	0	14	60	120	0

Added	51	45	73	2	0	0	4	230	0
Total	259	165	253	16	0	14	64	350	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

350 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
50	45.9	80	74.33

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link) Laboratory Science Departments, particularly Physics, Chemistry, Zoology, Botany and Physiology etc. maintain stock register for use and purchase of different chemicals, equipment to help students in their practical work in laboratories. The department of Zoology, Botany, Physiology and also Geography separately maintain stock of specimen, charts, models etc. for demonstration in the class and in the field work. All science departments keep records of lab. based instruments in their respective departments in form of log book etc. Library The record of total number of books, journals, and publications etc. of the entire institution is maintained by the Central Library. Apart from that, library maintains a log-book of library users on day-to-day basis. Lending of books by teachers, non-teaching staff and students are also maintained separately in the Central Library. Sports Complex The Indoor-Sports Complex, 'Taruner Swapna' is equipped with modern facilities and it's become a very good way for resource generation. Various games and state level competition of Badminton etc. are held in the sports complex. College keep records of all the events in the form of soft copy in office computer. Computers Almost all science departments, as well as few Social Science, like Economics and Commerce maintain their computers in the respective departments. Statistical soft ware packages and software for Accounting and Taxation with antivirus are installed in the computer by respective departments as per their requirement. All installed software packages are maintained on a regular basis for up gradation to newer version from time to time to cater the emerging needs of faculty and students. All the computers of the respective departments are thoroughly monitored on regular basis for any kind of needful repairing and associated service. Classrooms Tables, Chairs, Benches and Desks are marked in all the classrooms and a record of that is maintained in the office. Any damage of chairs, benches or desks is maintained on a regular basis and repairing is made as and when it requires. Gymnasium: In our College there is a well equipped gymnasium which is being used by students as well as teachers. Any repairing of instruments is regularly

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b)International	Nill	Nill	Nill
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling- Suchetana	22/02/2020	86	Sukanta Kumar Mitra (Psychological Councellor)
Professional Training Program on Communicative English and Soft Skill	16/02/2020	21	BEN-G Corporation 8/17 Fern Road, Kolkata - 700019
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	AMAZON	20	20	15	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Amazon	20	2	Nill	Nill	Nill
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	1	B.Sc.(H)	Physiology	AIIMS	M.Sc.
2020	2	B.Sc.(H)	Chemistry	APC College,Ramakrishna Mission Vivekananda Centenary College	M.Sc.
2020	8	B.Sc. (H)	Geography	WBSU, East Calcutta Girls College, Jamia Millia Islamia, Bhairab Ganguly College, Alia University	M.Sc
2020	2	B.Sc.(H)	Zoology	WBSU, Banaras Hindu University	M.Sc
2020	3	B.Sc.(H)	Botany	Bidhan Nagar Govt. College	M.Sc
2020	7	B.Sc.(H)	Computer Science	WBSU, APC College, Barrackpore Rastraguru Surendranath College University of Calcutta, Netaji Subhash Engineering College	M.Sc., MCA
2020	3	B.Sc.(H)	Physics	APC College Barasat Govt College	M.Sc
2020	6	BSc (H)		University	M.Sc., MCA

	Mathematics	of Calcutta West Bengal State University (WBSU) University of Engineering and Management

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1

View File

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Annual sports (Indoor and Outdoor games)	250
Sports	Inter-college (Under WBSU)	29
Sports	North 24 Parganas District Football Championship 2020	10
Cultural	Saraswati Puja	1400
Cultural	Basanta Utsab	700
Cultural	College social	3000
Cultural	Fresher's Welcome	1600
Cultural	International Language Day	100
Sports	Cricket Match- Students vs Teachers NTS	36

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Runner-up in Semi-final	National	1	Nill	190423	SAYAN CHATTERJEE
2019	12th Position	National	1	Nill	Nill	JYOTIRMOY PAUL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activities of the Students' Union are given below: ? Sabujayan by planting 200 saplings in college campus and locality ? Outdoor Indoor games are regularly arranged by the Students' Union. ? Different cultural social activities are arranged throughout the year. ? Financial help provided to the needy students from the Students' Welfare Fund to slum of Baranagar and Belgharia. ? Blood donation on 27.11.2019 of 113 pouches. ? Secretary of Students' Union is a member of the Governing Body. ? Secretary is a member of IQAC. ? A member from the Students' Union is nominated as the member of the Admission Committee

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association "Abahaman" was registered under West Bengal Act XXVI 0f 1961 (S/2L/No 45458 of 2015-2016). Abahaman has always been found to be enthusiastically participating in the cultural activity of college. Abahaman organizes an annual alumni meet and actively involved in local community welfare activities among slum dwellers in the neighbourhood.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

02

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

a) Decentralization: For decentralization of different academic and administrative activities, the Governing Body of the college, has formed different statutory committees for smooth functioning of the college. Finance and Purchase sub- committee, Development sub-committee and Academic sub-committee render their statutory responsibilities. IQAC, Anti-Ragging Cell, Gender Sensitization cells have been formed and are actively working following the guidelines of the UGC. To create a healthy academic environment, college authority diversified responsibilities into committees like Library Committee, Examination Committee, Outreach Committee, Routine committee, Sports Cultural Committee, Pension Service Book Committee, Placement Career Guidance Cell, Science Forum, Students Attendance Records Cell, Students Welfare Committee, Canteen Committee, Grievance Redressal Cell, Social Science Forum, Study Circle etc. Research Monitoring cell regularly assess the research potentiality among faculty members, which is a prerequisite for sustaining in the higher education. College exerts power of decentralization by deploying separate In-Charges for its UG departments among the permanent faculty members of the college and deployed In-Charges for PG departments among whole-time faculty members of the college. The syllabus, setting up of question papers, creation of academic calendar in the PG Departments are done by Board of Study of

concerned departments. For UG departments, In-Charges of all the departments prepare class schedules, distributes workloads according to syllabus among the teachers in the departmental meetings. b) Participative Management: College promotes a culture of participatory management by involving its various stakeholders. Financial decisions are taken in the Finance Committee where senior faculty members exchange their views. The Purchase Committee and the Building Committee, comprising of internal teaching members and non- teaching employees and external members take important decisions. After ratification by the Governing Body of the College, all decisions are implemented for the overall academic and infrastructural development of the College. College also take help of feedbacks from different stake holders including students, parents, alimonies etc. for academic and infrastructural development. The Students, staff are allowed to express their views in different platforms to improve and inculcate the academic standard of the College and thereby participate in the management of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	1) The college library is fully automated. 2) The college is thinking about digitisation of rare books and manuscripts present in the library. 3) The college office is fully automated. 4) The college has as many as 18 ICT enabled classrooms and 03 computer centers for the students as well as the faculty. 5) Provision for free Wi-Fi facility in the campus for use of the e-learning resources.
Human Resource Management	1) Motivating and facilitating the faculty members to participate in Refresher Orientation courses 2) Providing duty leave to the teachers for attending seminars, symposia, workshops and invited lectures and study leave for advanced study/research. 3) Encouragement of non-teaching staff in outdoor activities done by Outreach Cell. This include programme for development of Prantik Nagar Slum area, distribution of food items to patients of local Hospitals etc. 4) Encouraging faculty members to attend leadership training programmes in India and abroad. 5) Engagement of faculty members to participate in UBA programme, For example, Dr. T.S.Maity, Assistant Professor in the Department of Physiology along with his Departmental staff, has organized a Medical Camp as a part of UBA programme in Juvi village of Bankura district of

	West Bengal 6) Appointment of a doctor, who visits the college when it required for facilitating health check-up of the student, teaching and non- teaching staff. 7) Different wings of the Students? Union, Cultural Unit, Students? Welfare Unit, Games Unit are taken active part in Human Resource Management under the guidance of teacher.
Examination and Evaluation	Research activities are encouraged in the institute both among the teachers and students by the Research Monitoring Cell (RMC) continuously. The college has budgetary allocation for organizing departmental seminars and symposia where reputed scholars are invited. A good number of major and minor research projects are running in different departments. The college receives a number of grants from different agencies for pursuing research. The college was granted Rs. 2 Crores under the RUSA scheme of the UGC to improve the infrastructural and research facilities in lab-based departments. The infrastructure has also been upgraded in compliance with the demands for research activities. Teachers are encouraged to attend seminars, workshops and symposia throughout India and abroad and college also is going to provide registration grant to aspiring teachers. To improve research quality college also provides Seed Money among three teachers. To encourage budding students in research, a number of Webinars have been arranged by different departments, especially in the pandemic situation.
Curriculum Development	In the undergraduate level the college doesn't have the liberty to devise curriculum as it affiliated to the West Bengal State University although some of our teachers are the members of the Board of Studies at the UG curriculum and PG Curriculum of the university hence they are the part of these curriculums designed by the university . The college with the help of other university nominees (as a member of UG and PG Board of Studies) design curriculum with utmost need of young scholars of modern world.
Teaching and Learning	In the last academic year all of us have witnessed an unprecedented pandemic situation due to COVID-19

	virus. The entire teaching-learning method has undergone a drastic change to combat with the unfavorable academic atmosphere. As a result of that the following changes have been made in the second part of the academic year. (i) Wide access of internet facility has been provided to inculcate online learning management resources. (ii) E-book, e-journal facilities become more important (iii) On line classes have been arranged through Google Meet, Google Duos etc. platforms. (iv) Different Webinars have been arranged by different departments in the pandemic situation for overall upgradation of academic standard. (v) A large number of teachers have supplied Study Materials to students through LMS, Google Classroom and sending them You Tube link where Lectures have been uploaded.
Research and Development	Research activities are encouraged in the institute both among the teachers and students by the Research Monitoring Cell (RMC) continuously. The college has budgetary allocation for organizing departmental seminars and symposia where reputed scholars are invited. A good number of major and minor research projects are running in different departments. The college receives a number of grants from different agencies for pursuing research. The college was granted Rs. 2 Crores under the RUSA scheme of the UGC to improve the infrastructural and research facilities in lab-based departments. The infrastructure has also been upgraded in compliance with the demands for research activities. Teachers are encouraged to attend seminars, workshops and symposia throughout India and abroad and college also is going to provide registration grant to aspiring teachers. To improve research quality college also provides Seed Money among three teachers. To encourage budding students in research, a number of Webinars have been arranged by different departments, especially in the pandemic situation.
Industry Interaction / Collaboration	The college tries to follow an Institute-Industry Partnership programme in the following way: The department of Commerce has invited experts from industries for internship

	and different management courses outside the college. Both the faculty and the students are intimately associated with the industries through visits, interactions and bonding. The industries often look for and select suitable staff and trainees among the students. We are looking forward to do MOUs with reputed industries and academic institutions for overall development of the college.
Admission of Students	1) Bhairab Ganguly College is one of the first institutions under the West Bengal State University to implement online admission process both for UG and PG levels in a transparent way. 2) Online admission is made strictly on the basis of merit complying the Govt. Rules for Reserved Categories. 3) During the process of admission student support mechanisms have been devised to cater their needs. For example, a 24x7 Help Line desk is maintained, Students Union also creates Help Line Desks for students coming for admission in the college.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	o Online admission including online payment gateway is maintained. o College maintains student's database through tailor made software.
Finance and Accounts	1) College maintains fully computerized office and accounts section. 2) Maintenance the college accounts is done through Tally. 3) College receive salary grant from Govt. through HRMS portal.
Planning and Development	College usually receive salary grant from Govt. through HRMS portal. 2). College regularly upload expenditure related data in PFMS portal. 3) Submission of retirement related documents through e-pension portal is a standard procedure. 4). All remunerations and salaries are paid through internet banking.
Administration	1) Notice display system has been developed for students and other stakeholder. 2) Regular exercises of e-tendering process through Govt. portal are carried out. 3) Regular exercises of PFMS portal to upload expenditure related to Govt. fund. 4) Submission of retirement related documents through e-

	pension portal. 5) Initiative has been taken towards installation of RFID system in the Library.
Examination	o Notices related to examinations are posted and updated in College website. o Internal marks as well as Final marks of students are regularly uploaded in the University portal through online particularly in the pandemic situation.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Ushri Roy	Biospectrum 2020	Nill	1000
2019	Shirsendu Sarkar	Nill	SPIE (THE INTERNATIONAL SOCIETY FOR OPTICS AND PHOTONICS), OSA (OPTICAL SOCIETY OF AMERICA)	5546
2019	Vijay Anand Sah	UGC Approved National Workshop on Quantitative Research Methodology	Nill	1000
		View File		

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Nill	Workshop on CBCS	20/08/2019	20/08/2019	2	22
2019	Nill	Use of ICT in College Administration	31/08/2019	31/08/2019	1	12
2020	Nill	Workshop on MS Excel	13/02/2020	13/02/2020	3	24

| 2019 | Two Days State level Workshop and Hands on Training on Joy of Computing using Python was organized by Dept. of Physics | Nill | 19/08/2019 | 20/08/2019 | 120 | Nill |
| 2019 | Two Days State level workshop and Faculty Development Program on ICT on Higher Education: Opportunities and challenges was organized by IQAC | Nill | 30/08/2019 | 31/08/2019 | 65 | Nill |

View File

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	0	0	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
i) Group Insurance ii) Health Scheme under the Govt. of West Bengal	1. Staff health insurance is provided with death gratuity for accidental death benefit of Rs. 1,00,000.00 is	• Concession in fees for needy students • In the period of Covid Pandemic in this Academic Session and thereafter

	given for non-teaching. 2. Sigma Monipal Health Scheme subsidized by College for Non-teaching staff. 3. Health scheme under ESI for contractual staff partially subsidized by college.	College authority has reduced all fees by a margin of 30 for the benefit of students. • New India Assurance Company covers medical expenses under an Accident Insurance Scheme : Upto Rs. 20,000.00 with an annual premium of only Rs. 10 per student. • Membership of Student Health Home, Kolkata

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audits at regular basis strictly following the guidelines of the Statute and instructions of the State Government. External/ Statutory auditor is appointed by Department of Higher Education, Government of West Bengal and is entrusted to audit the books of accounts and other relevant documents of the college as specified by the statute. Grants received from different agencies such as UGC, DST,ICSSR, RUSA etc. is being inspected and audited by the Statutory/ External Auditor. Internal auditor is being engaged by the college to oversee and check all the momentary transactions and books of accounts as directed by the Governing Body and Finance and Purchase Sub Committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Venue Hiring Fund	467241	Grant received from Management

View File

6.4.3 – Total corpus fund generated

242062.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	Yes	CA Ankit Kumar Agarwal and Associations	Yes	CA Suman Chowdhury

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

i) Parents – Teacher meetings held in every department. ii) About Performance and attendance of wards are discussed. iii) An awareness on CBCS also discussed by all departments. Suggestions from the parents are taken as consideration.

6.5.3 – Development programmes for support staff (at least three)

1. Workshop on CBCS 2. Use of ICT in College Administration 3. Workshop on MS Excel

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Central Research Laboratory established New teachers appointed to fill vacancies Blended mode of teaching implemented. Learning Management System introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar: Gender in contemporary society	28/02/2020	28/02/2020	35	15
Breaking silence against gender related violence - (500 students attended the event)	06/03/2020	06/03/2020	18	7

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Solar panel has been introduced in our College. ? Use of LED lights which save power

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	2
Braille Software/facilities	Yes	0

Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	10/07/2019	40	Sabujayan	Tree plantation Word no. – 26,27,28,34	50
2019	Nill	1	24/09/2019	1	Cleaning drive	Sanitization	36
2019	Nill	1	27/11/2019	1	Health camp for local	Eye test	24

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/07/2019	After induction meeting code of conduct has been discussed with the students

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Women's Day	28/02/2020	28/02/2020	110
International Language Day	21/02/2020	21/02/2020	55
Teachers' Day	05/09/2019	05/09/2019	125

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i) Tree plantation programme ii) Installation of LED iii) Use of solar energy iv) Plastic free zone v) Tobacco free Campus vi) Use of organic manures and fertilizers in the College garden vii) Maintaining Butterfly garden viii) Maintaining of medicinal garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

i. Green Campus and Neighbourhood ii. Community service iii. Megh-kalash - Rain water harvesting iv. The Heritage-History Museum of the college 1.Green Campus and Neighborhood The college maintained its duty towards Green cover conservation by keeping its collaboration with Namami Gange Project, Govt. of

India. In addition to an extensive plantation programme in the college campus, the college has undertaken an environmental outreach programme "Sabujayan", in collaboration with Dept. of Forestry, Govt. of West Bengal, for a green neighbourhood extended to seventeen wards of Kamarhati Municipality. A group comprising one teacher, two non-teaching staff and five students were appointed by the college to coordinate with the respective ward councillors and maintain the saplings planted. In this academic year Additionally, campus cleaning drives are conducted frequently to maintain a plastic-free green campus. 2.Community service In 2009, Prantiknagar (Formerly Panjavilla Basti) in Ward No. 24, of Kamarhati Municipality(North 24 Parganas) was adopted by the college. The college through its NSS unit and in association with the social work initiative by Srijan, a NGO whose members are some of our present and former staff, has been working tirelessly to ensure the well-being of the dwellers of its adopted slum. In the academic session of 2019-20, the following activities were conducted as usual: On 24.09.19, NSS volunteers cleaned the Prantiknagar area and sprayed bleaching powder there. Many saplings were planted in both the college campus as well as in Prantiknagar. The residents of Prantiknagar were made aware of the benefits of personal cleanliness. The volunteers cleaned the garbage and advised the children of the slum on good hygiene and proper sanitation. On 24.09.19, the NSS Unit donated school bags, exercise books, drawing pencils, geometry boxes and food packets to 40 children of Prantiknagar. On 27.11.19, Students' Union organized a Blood Donation and health check-up camp in association with NSS unit. In this camp eye-testing, blood pressure and sugar checking of the locals were done free of cost. 113 pouches of blood were collected from the camp and were donated to Life Care Blood Bank (204/1B, Linton Street, Benia Pukur, Kolkata-700014). On 07.12.2019, IQAC in collaboration with Kamarhati Municipality, Students' Union and NSS Unit organized Awareness Programme on Vector-borne Diseases like Dengue Malaria. An awareness rally with posters and slogans was also organized to spread awareness among local people about vector-borne diseases like dengue and malaria. Dr. Saurav Shome, In-charge of the department of Zoology and NSS Programme Officer gave awareness lecture regarding mosquito-borne diseases. Campus cleaning programme and spraying of bleaching powder were also undertaken. . 3.MEGH KALASH-The Rain Water Harvesting Project Christening: Clouds in the sky bring rain and Kalash, the earthen pot, or the earth itself, holds the rain water. So the name is "Megh Kalash" after Tagore's one of the verses. Defining: Rain water harvesting is a very effective method of water management and its conservation. This refers to collection and storage of rain water for use in times of needs of human, animal and plant. Purpose of the Project: • To utilize rain water and in the process lessen dependence on municipal supply • Conservation of water resources in consequent to the govt. policy "Jal Dharo Jal Varo". • To irrigate the garden area and if necessitates, use of this water for the toilets. • To create conservation awareness among college students and others about water. • To recharge ground water through recharge pits. • To improve garden ecology by promoting vegetation cover and thus attracting birds, butterflies and others. Location of the Project: Bhairab Ganguly College Garden sides, beside the main building where rain water come down through the rain pipes. Details of the Project Plan: No. of Tanks: 4 Catchment Area: Tanks 1 2- 2476.9 square ft. (For Paired Tanks) Tanks 3 4- 2420 square ft. Transfer Channel Length: Rain water pipe length 40 ft. approx. from the roof to the tank for each of the sites. Storage Capacity: Average storage capacity: 1000 liters for each of the tanks. Total Capacity: 4000 liters when full. Harvesting Scheme: Step I: Collection Step II: Transfer through pipelines Step III: Storage Tanks Step IV: Distribution through pipes Step V: Recharge with excess water for underground through Recharge Pits/Recharge Trench/Tube-well. Recharge Pits are intended to be the size of 1 to 2 meters wide and 2 to 3 meters deep each back filled with gravels/broken bricks (5—20 cm), gravels (5—10 mm) and course sand (1.5 – 2 mm). 4. The Heritage – History Museum of the College. The

Heritage, Museum of the department of History, Bhairab Ganguly College was set up (2014) primarily with the aim of making history as a subject livelier and engaging among the students of our college. Our broader objective was to acquaint our students with the rich cultural heritage and civilizations of our country and thereby widen their mental horizon. In fact, 'The Heritage' has become a part and parcel of the teaching and learning processes of the students of the college having history either as their honours subject or combination in their general courses. In this process, the knowledge they acquire would help them in their higher studies and research activities. Museums help to preserve and promote cultural heritage. Generally, history museums are housed with the objects of historical and cultural importance - artifacts, sculptures and other remnants of ancient past of different regions. Our museum, The Heritage, is mainly housed with some of the replicas of inscriptions, coins, deities and artifacts excavated in different regions of our Country and modern Bangladesh. It has in its possession also some of the paintings, mainly of Mughal period. Regional paintings like Kangra paintings and paintings of Bengal school of twentieth century have also found place in the small gallery of our museum. Bengal is a treasure-house of ancient culture like chalcholithic and microlithic culture. Some of the ancient archaeological sites of this part of the country are Birbhanpur and Pandurajar Dhibi, both are in the district of Birbhum, Paharpur in Rajshahi district of modern Bangladesh. Jaggibanpur in the district of Malda is famous for its terracotta plaque. Our museum has in its collection some of the terracottas of Jaggibanpur. We owe a lot for our collection to the authorities of Indian Museum, Kolkata and State Archaeological Museum, Behala, Kolkata. It is mainly due to their kind cooperation we succeeded to equip our museum to a large extent. In fact, it has been one of their policies to make replicas and sale them for promotion of awareness about the importance of preserving ancient artifacts. Local people of Belghoria too came forward in our endeavour to preserve and promote our cultural heritage. Some of them donated generously from their precious private collections. This is how, history museum of our college built up. Since its inception, The Heritage has been become a destination to be must visited by the common heritage lover, students, teachers and other dignitaries. Our endeavour of building up a museum of its own was highly appreciated by the NAAC team visited our college in 2016.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.bhairabgangulycollege.ac.in/best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Recognizing its privileged position as a premier institute of higher learning, Bhairab Ganguly College makes consistent efforts in fulfilling its social responsibility toward the downtrodden sections of society. The college authorities, staff and students believe that the true essence of empowerment lies in creating sustained forms of emancipation by generating lasting opportunities. An awareness of the plight of the marginalized and under-represented is the antidote to the forces of self-centred gratification so prevalent in our consumerist generation. The college continues in its unflinching pledge to bring light to the lives of the underprivileged people of its 5 adopted villages at Ranibandh block in Bankura District of West Bengal. In addition to the multiple welfare projects conducting during several visits throughout the year 2019 at the village Javi and its vicinity, the college took the opportunity to extend further its project of enlightenment and empowerment during 3 fruitful outreach activities conducted in 2019. During its first

outreach activity on August 15th, 2019, essential commodities such as books, education kit, umbrella etc were distributed among 50 school going children of Javi. Also, medicines and medical kits were distributed among villagers. Moreover, a health check-up camp was conducted among 300 tribal and nontribal villagers at Bagdiha Primary school. In its next visit on 24th September, 2019 the college conducting a plastic free campaign in its 5 adopted villages. The members also took this opportunity to distribute 40 lanterns to school going children of the village Bagdiha. In its vision to further upgrade the technological facilities available in the locality, the college arranged an outreach programme on December 23rd 2019 to distribute and installed desktop computers and printers at Javi. Also medicines and medical kits were distributed, like before. Although hampered by the current COVID-19 pandemic, the project of empowering and enlightening the adopted villages of the college has by no means lost its way. In due time, the college envisions to take its welfare activities to an unforeseen level to better facilitate the people in the shadowed zones. Activities (Academic Session 2019-20) Date of the event Particulars of the event 15.08.2019 Distribution of Books, Education kit, Umbrella to the school going 50 children of Javi. Distribution of Medicine/medical kits at Bagdiha Primary School campus, Bankura. Two-day Health Check-up Camp organised to detect blood sugar, blood pressure and blood group and it was conducted by the college team comprising 4 teachers, 7 students and 3 non-teaching staff members at Bagdiha Primary School. 24.09.2019 Plastic free campaign in 5 adopted villages, Distribution of 40 lanterns to school going children of the village Bagdiha and it was conducted by the college team comprising 2 teachers, 2 non-teaching staff of college. 23.12.2019 Distribution of desktop computers and printers at Javi. Also medicines and medical kits were distributed at Javi.

Provide the weblink of the institution
http://www.bhairabgangulycollege.ac.in/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

1) Training programme for Teaching and non-teaching staff. 2) Number of class rooms to be increased. 3) To increase solar panel to reduce electric consumption. 4) Code of conduct for the students to be introduced and follow up action to be taken. 5) Awareness about IPR, IPR Cell to be introduced. 6) Skill Enhancement Courses, Value Added Courses, Diploma Courses to be introduced. 7) Up-gradation of College website. 8) To promote research culture a large number of seminars to be introduced. 9) Swimming Pool construction will be completed. 10) Certificate or diploma courses to be introduced. 11) Student learning course outcomes and programme outcomes of all departments to be prepared. 12) Alumni activity to be increased. 13) Free wi-fi zone for students to be introduced. 14) More outreach activity for Teaching and non-teaching staff to be arranged.