

BHAIRAB GANGULY COLLEGE

(Government Aided)

'A' Accredited Institute by NAAC

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Ref. No.

Date

Minutes of the meeting of IQAC held on 06.08.2021 and Action Taken Report (online mode)

Minutes of the meeting

1. Preparation of central routine and departmental routine for upcoming academic session was discussed.
2. Preparation of academic calendar of the institution based on the academic calendar of WBSU and its distribution among the students was discussed.
3. A need to up-grade laboratories for practical classes was discussed.
4. Teachers will be encouraged to use various e-resources available at e-PG Pathshala, N-List, INFLIBNET
5. Online leave application system will be initiated.
6. A faculty lecture series will be organized.
7. House agreed that feedback will be collected from students and guardians and shall be analyzed.

Action Taken

1. Academic calendar was finalized.
2. Departmental In-charges were asked to ensure:
 - regular class test must be conducted by all departments
 - Syllabus allotment and teaching plans must be preserved by departments, teachers
 - Advanced and slow learners through their academic performance in the first Internal Test are to be identified.
 - All students will be shown scripts of their internal assessment examinations and class test after checking and marking.
3. College Research Colloquium cell with Dr. U. Roy (Dept. of Botany) and Sri L. Molla (Dept. of English) as Joint Conveners was formed for arranging faculty lecture series.

Members present:

Prof. (Dr.) S. Som (Chairperson and Principal)

Dr. D. Halder (Coordinator, IQAC)

Sri Sk. M. Rahaman

Dr. S. Chakraborty

Dr. S. Dewan

Dr. T. Maiti

Dr. P. Karar

Dr. G. Giri

Dr. M. Sarkar

Dr. D. Bhadra

Sri M. Halder

Dr. S. Shome

Dr. R. K. Grewal

Sri V. A. Sah

Dr. A. Aich

Sri K. Ghosh and

M. Sarkar 6/8/21

D. Bhadra

M. Halder

S. Shome

R. K. Grewal

V. A. Sah

A. Aich

K. Ghosh and

S. Som

Prof. (Dr.) S. Som
(Chairperson and Principal)
Principal

BHAIRAB GANGULY COLLEGE
Belgharia, Kolkata-56



D. Halder 6/8/21

Dr. D. Halder
(Coordinator, IQAC)
Coordinator
IQAC

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