

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
**For the academic year 2013-2014**

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

BHAIRAB GANGULY COLLEGE

1.2 Address Line 1

2, FEEDER ROAD

City/Town

BELGHARIA

State

WEST BENGAL

Pin Code

KOLKATA - 700056

Institution e-mail address

Bhairab1968@gmail.com

Contact Nos.

(033) 25643191 / 25532280

Name of the Head of the Institution:

DR. MINAKSHI RAY

Tel. No. with STD Code:

(033) 25643191

Mobile:

+919830596188

Name of the IQAC Co-ordinator:

DR. SAHANA CHAKRABORTY

Mobile:

+919831739015

IQAC e-mail address:

bgc.iqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.24	2008	28 <sup>th</sup> March, 2013

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2009-2010 (30/10/2013)
- ii. AQAR 2010-2011 (26/06/2014)
- iii. AQAR 2011-2012 (13/08/2014)
- iv. AQAR 2012-2013 (07/10/2014)

### 1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education        Men        Women      
    Urban        Rural        Tribal      
 Financial Status    Grant-in-aid        UGC 2(f)        UGC 12B      
    Grant-in-aid + Self Financing        Totally Self-financing   

1.11 Type of Faculty/Programme

Arts        Science        Commerce        Law        PEI (Phys Edu)      
 TEI (Edu)        Engineering        Health Science        Management      
 Others (Specify)   

1.12 Name of the Affiliating University (*for the Colleges*)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   

University with Potential for Excellence	<input type="text" value="-"/>	UGC-CPE	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="-"/>	UGC-CE	<input type="text" value="-"/>
UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other ( <i>Specify</i> )	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="-"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="6"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="0"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="13"/>
2.10 No. of IQAC meetings held	: <input type="text" value="13"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="05"/> Faculty <input type="text" value="01"/>
Non-Teaching Staff /Students	<input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="Parents(1)"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input checked="" type="checkbox"/> No
If yes, mention the amount	<input type="text" value="Rs. 3,00,000/-"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="16"/> International <input type="text" value="-"/> National <input type="text" value="1"/> Workshop <input type="text" value="1"/>
	State <input type="text" value="2"/> Institution Level <input type="text" value="12"/>

(ii) **Themes**

**National level** :National Seminar on ‘contemporary Research in Geography’ organized by **Department of Geography** on 14.03.14 and 15.03.14.

**State level**:1. One Day Seminar on ‘Glimpse of Advanced Physics-2’ was arranged by **Dept. of Physics** on 28.03.14.  
2. **Department of Urdu** organized a state level seminar on ‘A Critical Study of Modern Urdu Gazal’ on 02.04.14.

**Institutional level:**

**A) Workshop** : One day workshop , held on 22-02-14, on Financial Education was conducted by SEBI, organized by the **Dept. of Commerce**.

**B) Seminar & Special Lecture:**

- 1) **Department of Physics** organized a talk and a poster session by students on 24.02.14 on the eve of celebration of **National Science Day**.
- 2) A **seminar** followed by a **debate** was organized jointly by the **Gender Sensitization and Prevention of Sexual Harassment Cell** and the **Debate Club** on 08.03.14. Dr. Soma Ghosh spoke on ‘Internet Violence and Cyber crime’. The students debated on the topic: ‘Observing Womanhood on 8<sup>th</sup> March – One Day is Not Enough’. Best two debaters were awarded.
- 3) On 22<sup>nd</sup> March, 2014, two special lectures were organized by the **Dept of Physiology** on: i) Preparation for Higher Studies Abroad was delivered by Dr. Goutam Mukhopadhyay, Associate Professor, BCDA College of Pharmacy & Technology. ii) Anthropometric methods & measurement by Dr. Saijuddin Shaikh, Scientist, John Hopkins University, USA, followed by a students’ seminar.
- 4) A special lecture was delivered by Prof. Sobha Chatterjee, (former Professor in English of Jadavpur University) on “Modernization, Divergent Themes and Trends” dated 10.12.2013. It was organized by the **Dept. of English**.
- 5) **Study Circle** of the College organized two Special Lectures on: i) Coalition Politics in Meghalaya - by Dr. Arundhati Bhattacharyya on 22.11.13, ii) Wonders of Nanoscience and Nanotechnology – by Dr. Debabrata Bhadra on 15.12.13.
- 6) **Department of Sanskrit and Philosophy** jointly organized a seminar on ‘Buddhism, Vedic Culture and Philosophy’ on 11.12.2013. Prof. Didhiti Biswas of the Department of Sanskrit of University of Calcutta and Prof. Prasanta Sankar Bandyopadhyay of Montana State University, United States of America were the main speakers of the Seminar.
- 7) A **seminar was organized by the college** on 17.01.14 on “Campus Life”. A number of students spoke on the topic, followed by a special lecture by Hon’ble Member of Parliament, Prof. Saugata Ray.
- 8) On 24.02.14 **Department of Environmental Science** organized a one day seminar on ‘An Overview of our endangered world’. Sri Priyobroto Dasgupta delivered a talk, which was followed by a competitive session for students.
- 9) A special lecture was delivered by Prof. D. K. Ganguly of University of Calcutta on “Historical Notes on Integration Theory from Antiquity to Generalized Riemann Integral”. It was organized by **Dept. of Mathematics** on 22.03.2014.
- 10) **Placement Cell** organized a seminar conducted by CMC Academy on education and training in Computer Science on 26.03.2014.
- 11) Two special talks were arranged by **Post Graduate Section of the Dept. of Commerce** on 02.05.2014. i) Dr. Anandomohan Pal of the Dept. of Business Management , University of Calcutta, delivered a lecture on ‘An Integrated Approach to Comprehensive Pollution control policy . ii) Dr. Uttam Datta, Professor of Department of Commerce and Management, WBSU, delivered a lecture on ‘Emerging Issues on Corporate Reporting Practices.’
- 12) Students’ Seminar organized by the **Dept. of Zoology** on 01.10.13, 22.03.14 & 30.04.14.

## 2.14 Significant Activities and contributions made by IQAC

- 1) IQAC made appreciable contribution in organisation of seminars, workshop and arranging special lectures on various subjects by eminent educationists. An active collaboration with the various departments and IQAC has added momentum to such activities.
- 2) A medical unit for the students has been set up which is reasonably well-furnished with a bed, stretcher, wheel-chair, first aid box etc. An Allopath and a Homeopath doctor periodically visit the unit and treat the students. Payment to doctors is partly met from the honourarium (granted by U.G.C.), donated by the Co-ordinator of IQAC.
- 3) IQAC catalysed the various extra-curricular activities organized by the newly created clubs viz. Photography Club, Debate Club, Nature Club and Dance Club.
- 4) IQAC motivated the 'Cell for gender sensitization' for observing the 'Women's Day' through various activities and organizing a programme entitled 'Save Girl Child' in collaboration with a NGO.
- 5) The Working Committee of the Alumni Association (ABAHAMAN) was re-structured with a view of adding further momentum to the activity of the association.
- 6) Institutional repository data bank in the library is under construction under the supervision from IQAC.
- 7) 'Feed-back' response on various fields was taken from all the outgoing students of 3<sup>rd</sup> year (Hons.) which was analysed. A SWOT - analysis of the feedback from the parents was taken up.(Annexure-III A & III B))
- 8) Upgradation of laboratories and the library is continued under supervision of IQAC.
- 9) IQAC initiated the creation of 2 new Committees for (i) Training of students for competitive exam and (ii) Monitoring of Research work.
- 10) IQAC encourages in the departments to held regular meetings with the parents of the students and is trying their out most to solve the crucial problem of absenteeism of students in classes.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1) Construction of new building for College Canteen & Boys' Common Room with the M.P. LAD fund of Rs. 10 lakh and some matching grant by the College 2) Career Advancement of nine teachers, under the new scheme to be taken up. 3) Creation of a small museum of History 4) Emphasis on Career Counselling, with a focus on Training and placement. 5) Department of Hindi will start from next session, keeping in mind multi-lingual structure of the locality. The relevant paper works has been completed.	1) New building for College Canteen and students' utility centre was completed in this session and was let opened for use after inauguration on 3 <sup>rd</sup> September, 2014 (College Foundation Day) 2) Career Advancement meeting for all nine teachers was completed and documents submitted to Govt. authority. 3) Collection of various artefacts and materials for furnishing the museum of History is in progress, the Dept. of History is pursuing it. 4) A training programme (Star Project) under the supervision of National Skill Development Corporation was undertaken with participation of 75 students. 5) An Advanced Geomorphology laboratory has been created in accordance with our plan in the last session.

\* Attach the Academic Calendar of the year as Annexure. **ANNEXURE-I**

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Please see the excerpt from the proceeding of the Governing Body meeting held on 27-09-2014 in **ANNEXURE-II**

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1(NSOU)			
PG	4	–	4	
UG	23	–		
PG Diploma**	3			
Advanced Diploma				
Diploma				
Certificate#	1			
Others●	1			1 Skill development programme designed by Telecom Sector Skill Council (TSSC) under NSDC
<b>Total</b>	33	Nil	4	1
Interdisciplinary*	2			
Innovative	–			

\*\*PG Diploma in Journalism and Mass Communication (PGJMC)

\*\*PG Diploma in Public Relation and Advertisement (PGPR&AD)

\*\*PG Diploma in Disaster Management (PGDDM)

# Bachelor's Preparatory Programme (BPP)

● Bachelors of Library and Information Science

\* i) Botany and Geography ii) Commerce, Mathematics and Economics

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4 (PG)
Trimester	–
Annual	23 (UG)

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*



Feedback obtained by IQAC from parents was analysed in SWOT- format **ANNEXURE-IIIA**. Besides, the departments take feedback from the guardians during the parent-teacher meetings.

Graphical representations of the analysis of feedback obtained from the outgoing U.G. students on 5 important criteria is given in **ANNEXURE-IIIB**.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

<p><b>Yes</b></p> <p><b><u>Revision of syllabus and change in question pattern for the Post Graduate Course in English (2013-2014)</u></b></p> <p>Modifications in the Syllabus (2013-2014)</p> <p>Semester II</p> <p>Paper IV (Literary Criticism and Theory): E-11/8</p> <ul style="list-style-type: none"><li>➤ In the section entitled “Critical and Theoretical Movements” Existentialism has been included in the Thirteenth Meeting of B.O.S. held on 22-04-2014.</li></ul> <p>Changes in the Question Pattern:</p> <p>Module Nos. - E-II/5, E-II/6, E-II/7, E-II/8</p> <ul style="list-style-type: none"><li>➤ In the above mentioned modules it is mandatory for the students to attempt short question from each of the texts as decided in the Thirteenth Meeting of B.O.S. held</li></ul>
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

None
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## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
41	14	27	–	–

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	06							01	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

31

30

36

Total = 97

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	15	6
Presented papers	2	9	–
Resource Persons	–	–	–

●Data excluding visiting faculties.

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. In-house and remote access of different open source journal facilities of both National and International level by the teachers for their research purpose.
2. OHP, LCD projectors are used as teaching aids by teachers in class rooms.
3. Students are encouraged to give PPT presentations in departmental seminars. Best speaker award is given to boost up the students.
4. Newsletters, monographs are published by the department of Journalism and Geography. Wall-magazines are published by different departments regularly.
5. The college magazine 'Alokduar' containing writing from students and teachers was published by the Students' Union.
6. Number of special talks by eminent professors from reputed Universities and Institution on various topics highlighting the fundamentals and frontiers in the subjects is arranged by the departments.

2.7 Total No. of actual teaching days

243

during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

i) Double valuation by dept. of Geography.  
ii) Number coding is done for evaluation in P.G. Courses

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15

2.10 Average percentage of attendance of students

50%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Class/Division				Failed %
		Distinction %	1 <sup>st</sup> class %	2 <sup>nd</sup> class %	Pass %	
M.A. in Urdu	12		83.33	16.67	100	0
M.A. in English	40		17.5	77.5	95	5
M.Sc. in Geography	28		82.15	14.28	96.43	3.57
M.Com.	14		57.14	14.28	71.42	28.58

Title of the Programme	Total no. of students appeared	Class/Division					(Part not cleared) PNC%	Failed %	
		Distinction %*	1 <sup>st</sup> class %	2 <sup>nd</sup> class %	P-division %	Pass %			
B.A. (Hons.)	214		5.14	66.35	6.08	77.57	21.49	0.94	
B.Sc. (Hons.)	121		23.97	57.83	2.50	84.30	9.10	6.60	
B.Com. (Hons.)	85		2.35	61.17	1.18	64.70	32.95	2.35	
Title of the Programme	Total no. of students appeared	Division						(Part not cleared) PNC %	Failed %
		Distinction %	1 <sup>st</sup> %	2 <sup>nd</sup> %	P-division %	Pass %			
B.A. (Genl.)	385		0	2.86	31.94	34.80	63.85	1.35	
B.Sc. (Genl.)	190		0	12.64	15.78	28.42	33.68	37.90	
B.Com. (Genl.)	148		0	0.68	12.16	12.84	85.81	1.35	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

•Members of IQAC regularly held meeting with the different committees for monitoring of all seminal academic activities of the departments.

1) IQAC made appreciable contribution in the **organisation of seminars, workshop and eleven special lectures** on various subjects by eminent professors in collaboration with the departments.

- 2) **'Feed-back' response** on various fields was taken from all the outgoing students of 3<sup>rd</sup> year (Hons.) and a detailed analysis was done.
- 3) Analysis of the **feed-back** from the parents' meeting with IQAC was taken up.
- 4) IQAC monitored that each department organized parent-teacher meeting where parents are intimated on the performance, attendance and conduct of the students.
- 5) Institutional **repository data bank** in the library is under construction.
- 6) A small **museum of History** is under construction under the monitoring of IQAC.
- 7) IQAC initiated the creation of 2 new Committees viz. **Committee for Students Support Mechanism for Competitive Examinations** and **Monitoring of Research work**, for the smooth management of such activities.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	6
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	3
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07	04	0	04
Technical Staff	30	04	0	13

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ The College ensures the prompt disbursement of sanctioned grant by constant liaisons with funding authority.
- ❖ The College explored the provision of inducting research fellow in the P.G. departments but failed to obtain sanction from parent University (WBSU).
- ❖ IQAC initiated the creation of a committee for Monitoring of research work undertaken in the college.
- ❖ Two Wi-Fi zones are available in the College.
- ❖ Sufficient numbers of computers and laptops are provided to the departments.
- ❖ The institute is striving hard to create more space dedicated for research work.
- ❖ Faculties are generously granted study leave and duty leaves to pursue their research work and attend seminars and conferences.
- ❖ IQAC coordinates with the 'Study Circle' to organize lectures by the teachers of the College, on interdisciplinary subjects at regular intervals.
- ❖ IQAC promotes publication of books, monographs, and conference proceedings. Following works were published in the session 2013-14.
  - i) 4 books (with ISBN numbers) from leading publishing houses authored by our faculties.
  - ii) Post Conference publication of the National seminar on 'Contemporary Research in Geography'.
  - iii) Department of Geography published monographs containing dissertations of the Post Graduate students in three special papers: Advanced Geomorphology, Social Environment and Welfare Geography and Applied Climatology.
  - iv) Department of Journalism and Mass Communication published the yearly News Letter 'Sambad Bhairab'. It contains writings, reports, interviews taken up by students and teachers.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1		1
Outlay in Rs. Lakhs		10.00000	6.25000	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2			2
Outlay in Rs. Lakhs	1.03		0.43800	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	6	2	
Non-Peer Review Journals		4	
e-Journals	1		
Conference proceedings	2		

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	1.5	ICSSR	10,00,000	6,25,000
Minor Projects	1	UGC	1,03,000	43,800
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges  
Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number		1			13
	Sponsoring agencies		From College Fund			From College Fund

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

\*Submitted thesis entitled Transformation of Rural Economy in Howrah district, guided by Dr. A.K. Sil of the Dept. of Geography.

M.Sc. dissertation in Environmental Science (Under Vidyasagar University) of Mr. Sukanta Roy, Mr. Joy Ghosh – Lab. Technician from the Dept. of Zoology and Botany respectively have been guided by Dr. Mala Basu and Dr. Sourav Shome from the Dept. of Zoology.

All dissertations of the Master course students in our College (under WBSU) are guided by the respective departmental faculties.

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

**Activities taken-up by college forum:**

- i) **Blood Donation Camp** was organized on 3<sup>rd</sup> September, 2013 by the **Students' Union and NSS Unit of College** for the need of the thalassaemia children in collaboration with Thalassaemia Society of India and Blood Bank of the City.
- ii) **Tree Plantation Ceremony** was held on 16-08-2016 in the College campus where 45 different varieties of sapling were planted. This was organized by the **Nature Club Pranarav and students' Union.**
- iii) **Cell for Gender Sensitization and Prevention of Sexual Harassment (CGSPSH)** along with Narayantala Mass Communication Society, a Govt. Registered NGO organized an awareness programme on '**Save the Girl Child**' on 21.02.14.



**Activities taken up by NSS forum:**

- i) With the help of **the NSS Unit of the College**, the College is engaged in the **mission of eradicating illiteracy** among the local population in a non-formal mode, especially in the socially and economically backward communities with the help of the local Kamarhati Municipality.
- ii) Mr. Ranit Kumar Dutta, Executive Director, Barasat Unnayan Prastuti **lectured on ‘Save the Girl Child from Trafficking’** at a seminar **organized by NSS** on 26.03.2014.
- iii) An **exhibition cum sell of handicrafts** made by the children of SRIJAN Community Welfare Project was held on 31.03.14. 38 children from Prantik Nagar slum were given prizes and certificates for various events.
- iv) Training by Kamarhati Trekkers Association on 28.02.14, where NSS volunteers took part in **adventure sports** like wall climbing, rappelling etc.
- v) On 30.03.14 NSS Unit was engaged in **cleaning and spraying** of bleaching powder in Prantiknagar slum situated at the north western margin of Kamarhati Municipality.
- vi) **Birthday of Netaji** (23<sup>rd</sup> January), **Republic Day** (26<sup>th</sup> January) and **Independence Day** (15<sup>th</sup> August) were celebrated in the College campus with the participation of 55 volunteers from the **NSS Unit of this College**.
- vii) NSS Volunteers of this took part in the **“World Aid Day Awareness Rally”** on 1<sup>st</sup> December, 2013.
- viii) In a Know your Nature programme 48 persons including 44 NSS volunteers, one programme officer and 3 staff members of our College visited Deulti – Bakshi Panitras areas of Howrah district on 7<sup>th</sup> January, 2014. They saw the confluence of Munsedwari River and Damodar Khal with river Rupnarayan at Bakshi. The volunteers are interacted with the native villagers to get an **exposure on man-nature relationship**.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.33(acres)	–	–	8.33(acres)
Class rooms	1205.81m <sup>2</sup>	–	–	1205.81m <sup>2</sup>
Laboratories	916.38 m <sup>2</sup>	–	–	916.38 m <sup>2</sup>
Seminar Halls	283.77 m <sup>2</sup>	–	–	283.77 m <sup>2</sup>
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		–	–	–
Value of the equipment purchased during the year (Rs. In Lakhs)		–	–	–
Others <b>Infrastructural extensions</b>	i)Canteen	96.53 m <sup>2</sup>	MPLAD & College Fund	960.53 m <sup>2</sup>
	ii)Indoor Sports Complex	864 m <sup>2</sup>	UGC	

#### 4.2 Computerization of administration and library

- 9 new computers have been added as follows:
  - a. 1 in College office
  - b. 8 computer with LAN connection in Library
- Online admission to U.G. and P.G. courses from 2010 onwards has got tremendous public appreciation.
- COSA –Computerization of Salary Accounting ) is used by Office  
SMART COLLEGE software shall be launched soon.
- The **Library** uses various ICT tools photocopiers, scanners and printers. Library has Wi-Fi connection and internet facility for students. Some old and valuable books and University Question papers from 2010-2014 have been digitalized. Digitalized question papers services can be avail by the faculty members and students through e-mail. Library has joined ENLIST programme (conducted by INFLIBNET) since 2012. E-Journals and e-books can be availed by this. The College library has Institutional membership with the British Council library. The library has installed library software KOHA compatible with Z39.50. Students can search books through OPAC.
- 3,000 retrospective conversion of bibliographic data taken up

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	5614	779386	183	62830	5798	8.4 lakh
Reference Books	22088	3127180	667	228114	22755	33.5 lakh
e-Books*	100000	–	19433	–	119433	–
Journals	–	–	–	–	–	–
e-Journals*	5100	–	1228	–	6328	–
Digital Database	12000	–	–	–	12000	–
CD & Video	–	–	–	–	–	–
Others (specify)	–	–	–	–	–	–

\* all e-books and e-journals are available through N-LIST programme funded by UGC.

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office (No. of Computers)	Departments (No. of Computers)	Others
Existing	170	7#	145	2	–	9	66	3
Added	14	–	8(Library)	–	–	1	5 (Journalism & IT)	8 computers in the Library
Total	184	7	153	2		10	71	8 (Library)

# In the depts. of Commerce (IT), Computer Sc., ASPM , GIS (Geography), Physics , Journalism and Mathematics

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 12 computers (with LAN) in the Library can be freely accessed by the students.
- The internet access to students in the departments is given under the supervision of teachers.
- Students upgrade their knowledge on various software according to their curriculum.
- All faculties are computer literate.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.79650
ii) Campus Infrastructure and facilities	42.44957
iii) Equipments	2.04230
iv) Others	11.68801
<b>Total :</b>	<b>57.97638</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. An **orientation programme** is held at the beginning of the new session for the first year students where they are intimated elaborately on the student support services by the Principal and the senior staff members.
2. Students are provided with **College prospectus** where various student support services are mentioned in detail. Such prospectus is available in the Website also.
3. The grievance and redressal cell addresses the grievance of students and take necessary action. **Grievance boxes** are installed on each floor for the purpose.
4. **Student welfare committee** grants free studentship and other financial aid from the aid fund of the College. The committee puts up notice on the **notice boards** as well as an on **website** for the purpose.
5. The **Committee on Gender Sensitization and Prevention of Sexual Harassment** organizes awareness programmes about gender issues. **Special lecture, poster** etc. are utilised as propaganda tools to sensitize students.

#### 5.2 Efforts made by the institution for tracking the progression

Regular guardians' meeting are held in the Departments for Honours students every year.

Remedial classes are arranged for supporting weak and economically backward students, whenever required fund is available.

Evaluation of students is done on a regular basis through mid-term examinations, test examinations etc.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3498	188	01 (Under NSOU)	

#### (b) No. of students outside the state

NIL

#### (c) No. of international students

01

	No	%		No	%
Men	1927	52.28	Women	1759	47.72

Level	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
U.G.	3362	355	18	18	03	3756	3108	291	19	73	07	3498
P.G.	144	19	01	06	0	170	155	25	0	08	00	188

Demand ratio U.G. 3.33:1  
P.G. 2.29:1

Dropout % : 4.3 (U.G.)  
NIL (P.G.)

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The College has taken initiative to make its students an integral part of **Star Project**, a unique skill development programme, which would help students to prepare effectively for their future high market demand job roles in specific growth sectors. **75 students** have been judiciously selected to receive job-oriented **training course designed by Telecom Sector Skill Council under the supervision of National Skill Development Corporation [Star Project]**. In the selection procedure, priority has been given to meritorious and needy students. A regular supervision of the training classes was taken up by the **Committee for Students Support Mechanism for Competitive Examinations**. Finally, an **Assessment Test** for the students has been conducted by approved assessment agency. The successful candidates (85%) received a **stipend of Rs. 6000/-** and a highly esteemed certificate issued by the **Department of Finance, Government of India**.

No. of students beneficiaries

75

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT

\* From Dept. of Geography, 2012-2014

IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

- i) A workshop was organized in the college by **NHSM- College of Management and Technology**. Students from all streams participated and were informed about the scope of future employment in the service sector. Around 60 students participated in this workshop.
- ii) Department of Commerce organized a One day workshop on 'Financial Education'. It was conducted by Securities and Exchange Board of India (**SEBI**). 50 students attended the workshop.
- iii) A seminar was organized by Placement Cell on 26.03.2014. It was conducted by **CMC Academy**, an institution imparting education and training in Computer Science. 50 students attended it.

No. of students benefitted

160

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1) Workshop organized in collaboration with Wipro on 02.02.2014	60	Nil	Not known
2) Seminar conducted by CMC Academy with Institution impart ship education and training in Computer Science on 26.03.14.	50	Nil	Not known

## 5.8 Details of gender sensitization programmes

<p>1. Posters to create awareness among students are displayed in the canteen , library , notice boards and other prominent sites.</p> <p>2. Narayantala Mass Communication Society, a Government – registered NGO organized an awareness programme against female foeticide was enthusiastically attended by over 100 students.</p> <p>2. Lecture was delivered by Dr. Soma Ghosh, Associate Professor, Narojini Naidu College on Cyber Crime on the Woman’ Das (08.03.2014), which was attended by about 100 students.</p>
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## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

(9 in Kabaddi and 6 in Athletics)

No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

<b>Financial Support From</b>	<b>Founding Body</b>	<b>No. of students</b>	<b>Amount in Rs.</b>
<b>Financial support from institution</b>	Students' Aid Fund	739	2,13,350.00
	Students' Welfare Fund (Concession)	204	1,05,760.00
<b>Financial support from government</b>	Merit Cum Means from W.B. Govt.	41	5,80,800.00
	West Bengal Minority Development & Finance Corporation	527	25,03,350.00
	U.G.C.	2	20,000.00
	S.C.,S.T.,OBC from W.B. Govt.	74	3,00,260.00
	From Railways	2	6000.00
	Kanyasree Prakalpa, Govt. of W.B.	139	34,75,000.00
<b>Financial support from other sources</b>	Sita Ram Jindal Foundation	1	2,400.00
	Urdu Academy	4	21,600.00
	Dr. Maitrayee Chakraborty Charity	1	8,000.00
	Principal's Personal donation	8	16,360.00

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

Blood Donation Camp was organised by the students. There were around 100 doners. It was organised on 23<sup>rd</sup> of September, 2014.

5.13 Major grievances of students (if any) redressed:   6

The following grievances were expressed by the student at a meeting of IQAC members with class representatives dated 22-04-2014

Brief Description	Action Taken
1. Most students complained of the erroneous result published by the University (WBSU) and their harassment over such issue.	1. Though the College could not address the problem directly but the Principal asked the College Office to follow-up such cases with added momentum.
2. 1 <sup>st</sup> year students mentioned the need for more cooperation and guidance from the library staff.	2. The Principal and the Co-ordinator of IQAC discussed the matter with the Librarian and other staff of the Library.
3. Students from the Dept. of Journalism complained of noncooperation from a NTS member.	3. The Principal and the Co-ordinator of IQAC discussed the matter with the staff and the problem has been resolved.
4. Students from the Dept. of Physiology complained of scarcity of space and insufficient books of the honours course in the Departmental library	4. Steps are being taken to re-orient the exiting arrangement and create a new class room. Principal instructed the Librarian to purchase new books for the departmental library.
5. B.Com (Hons.) students said that they faced a language problem with a teacher.	5. The Head of the Department resolved the matter asking the concerned teacher to explain the students in Bengali when needed.
6. Students complained of lack of academic assistance from a teacher in the Dept. of Botany and also from the a teacher of the Dept. of Physiology	6. The Principal and the Co-ordinator IQAC with the In-charges of the mentioned departments discussed the matter with the concerned teachers



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision – is embodied in Vivekananda’s the Upanishad: ‘Arise, awake and stop not till the goal is reached.’

The mission of the institution is to provide all around development of the students, nurture in them the spirit of cooperation, keeping space with the global changes in academic arena.

Mission of the College summarized through the following Vedic text  
“Charan bai madhu bindati charan swadudumbaran Suryasa pasya  
sromanam yon a tantrayate charan charai bati.”

#### 6.2 Does the Institution has a management Information System

- ❖ The institution has built-up a comprehensive data base on students’ admission, evaluation, examination and attendance.
- ❖ All financial records are maintained in computer data base.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. The teachers who are members of Board of studies for U.G. in the parent University actively participate and contribute to the curriculum development.
2. All the P.G. departments formulate their respective syllabi and frame their question pattern.

### 6.3.2 Teaching and Learning

Teaching aid	Assessment	Remedial/ Tutorial classes	Faculty Improvement Programme	Seminar/Special Talks
<p>1. Black board/ White board, chalk/ marker pen and duster</p> <p>2. Ancient Indian Map used by Dept. of Geography and History</p> <p>3. Overhead projectors and LCD projectors</p> <p>4. Computers with Internet facility</p> <p>5. Computer Lab equipped with C<sup>+</sup>, C<sup>++</sup>, SQL, VB and various other software</p> <p>6. GPS (Geographical Positioning System)- Etrex-VIST, Rolta Geometica, 2013 are used by Dept. of Geography</p> <p>7. Dept. of Chemistry uses- Stick and ball model, for illustrating the three dimensional structure of organic compounds</p> <p>8. The Dept. of Zoology and Botany have museums enriched with specimen (collected from study trips) belonging to various taxa and plant kingdom respectively which are regularly used as teaching aids.</p> <p>9. Audio-visual aids e.g. DVDs and CDs are used.</p>	<p>For UG:</p> <p>1. Class Tests arranged by the respective dept.</p> <p>2. Midterm Examination for 1<sup>st</sup> year (Hons.) students, taken by the College.</p> <p>3. Selection tests taken by the College.</p> <p>For PG course:</p> <p>1. Semester Examination</p> <p>2. Dissertation Evaluation</p> <p>3. Project paper presentation</p> <p>4. Seminar defence</p> <p>5. Viva-voce</p>	<p>1. Remedial classes for minority students.</p>	<p>Faculties attend Refresher Courses, Orientation Programmes, Summer/Winter schools and workshops.</p> <p>Leaves are granted generously by the authority to the teachers for the purpose.</p>	<p>Science, Arts and Commerce departments organized seminars and special talks by the eminent educationist funded by Institution and U.G.C.</p>

### 6.3.3 Examination and Evaluation

- The University norms are followed for examination and evaluation of UG students. The P.G. departments adopt the semester system
- Mid-term examination is conducted by the college for the 1<sup>st</sup> year Honours students.
- College conducts test – examinations (3) prior to the finals, for all U.G. courses.
- The class tests are taken by department as and when required.

### 6.3.4 Research and Development

- 12 teachers are pursuing their Ph.D. work.
- Faculty members regularly present their work in national and international seminars.
- Several papers have been published by faculties in reputed journals. Books of national and international repute have been published by leading publishing houses.
- 2 faculties have submitted proposal to UGC for new projects, in this session. One major project is ongoing and two minor projects have been completed and submitted.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- 8 new computers having LAN connection have been added to the Library.
- Students avail free internet access in the Library.
- Various ICT tools photocopiers, scanners, printers are being used.
- There are two Wi-Fi zones.
- Library has joined ENLIST programme (conducted by INFLIBNET). E-Journals and e-books can be availed by this.
- The library has installed library software KOHA compatible with Z39.50. Students can search books through OPAC.
- 3,000 retrospective conversion of bibliographic data taken up
- Xerox facility is available in the library with a nominal charge taken from students.
- Indoor Sports Complex –(864m<sup>2</sup>) and Canteen (96.53m<sup>2</sup>) have been completed.
- Upgrading of the laboratories is continued.

### 6.3.6 Human Resource Management

1. **Different committees and cells** are formed viz. Students' Welfare Committee, Students' Attendance Committee, Disciplinary Committee, Grievance & Redressal Cell, Cell for Gender Sensitization etc. which take care of sound maintenance of academic and social environment of the College campus.
2. **Different wings of the Students' Union** viz. Games and Sports Unit, Cultural Unit, Students' Welfare Unit under the guidance of teachers take an active part in human resource management.
3. **The clubs viz. Nature Club, Dance Club, Debate Club, Photography Club have been formed** to give students greater exposure in Cultural field, Entrepreneurship, Public speaking, Sports and other extracurricular activities along with academics. Teachers and supporting staff actively participate in the such events.

### 6.3.7 Faculty and Staff recruitment

There is acute shortage of faculty and supporting staff in the College.

Permission seeking recruitment of non-teaching staff has been submitted to the Higher Education Department of the State.

A prayer for creating teaching posts has been sent to the Higher Education Department.

Requisitions for filling-up vacant teaching post (On retirement) are sent to the College Service Commission (CSC).

One teacher in substantive post has been recruited in the current session.

### 6.3.8 Industry Interaction / Collaboration

Direct collaboration with industry is presently unavailable. IQAC is giving great thrust for such interaction and collaboration and exploring avenues. A general apathy of industries to interact / collaborate with non-technical colleges is noticed.

### 6.3.9 Admission of Students

**On-line** admission is continued in both U.G. and P.G. Courses. Admission norms as laid down by the University are followed. Admission is strictly on merit.

#### 6.4 Welfare schemes for

Teaching	Group Insurance
Non teaching	Staff health insurance is provided with death gratuity for accidental death (benefit of Rs. 1,00,000.00)
Students	<ul style="list-style-type: none"> <li>• Concession in fees for needy students</li> <li>• New India Assurance Company covers medical expenses under an Accident Insurance Scheme : Upto Rs. 20,000.00 benefit with an annual premium of Rs. 10 per student.</li> </ul>

#### 6.5 Total corpus fund generated

No such corpus fund is exists at present.

College has generated a fund of Rs. 1,55,38.00 from venue hiring for various examinations of railway recruitment board, SAIL, NICL, WBSETCL etc., in the current session.

#### 6.6 Whether annual financial audit has been done

Yes  No

#### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No*	–	–	–
Administrative	Yes	Appointed by the Dept. of Higher Education	Yes	Tarun Kanti Sengupta

\*Formal academic audit is not initiated. Academic data regarding laboratory up-gradation, Library enrichment, faculty strength and subsequent quality improvement is sent to the State Council of Higher Education for inspection.

#### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

(P.G. results are published within 4 to 5 weeks and completion of examination)

#### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The College does not have any scope for examination reforms. It follows the norms of the parent University.

#### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

#### 6.11 Activities and support from the Alumni Association

The Alumni Association 'ABAHAMAN' of the College performs enthusiastically in various cultural events and social functions but is rather inactive in the field of outreach activities. The alumni of the P.G. courses often participate in the departmental seminars.

#### 6.12 Activities and support from the Parent – Teacher Association

Parent-Teacher meetings are held for the 1<sup>st</sup> year honours students by each department. Many of our students being first generation learners, the teachers give a lot of effort to aware the parents of the new comers on the academic pursuit as well as career aspect of their wards.

#### 6.13 Development programmes for support staff

Renovation of staff quarters shall be soon taken up.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) A nature Club 'Pranarav' has been formed which focuses on holistic and sustainable development of surrounding.
- 2) Nature club and NSS takes up a tree plantation programme every monsoon.
- 3) It is a tobacco-free campus with a single smoking zone.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Newly created** Nature Club, Photography Club, Nataraj (Dance Club), Debate Club have added momentum to the extra-curricular activities of the College where students, teachers and members of Non-teaching staff actively participated.
- **Newly created** Soil Laboratory & Advance Morphology Laboratory of Dept. of Geography have benefited the P.G. students.
- **The ‘Special talks’** delivered by eminent educationists have created great academic interest amongst students.
- The seminars where students were the speakers were held with a competitive angle and **best speakers were awarded**. Students showed great enthusiasm in such

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- i) Completion of the **Indoor Sports Complex** for which a prayer of Rs. 28 lacs, has been sent to UGC (for 2<sup>nd</sup> phase.)
- ii) A prayer for 40 lakhs (2<sup>nd</sup> phase) has been sent to U.G.C. for the completion of the **swimming pool**.
- iii) A **medical unit** for the students has been set up which is reasonably well furnished with a bed, stretcher, wheel-chair, first aid box etc. An Allopath and Homeopath doctor periodically visit the Unit and treat students. Payment to doctors is presently met from the honourium (granted by UGC) donated by the Co-ordinator of IQAC.
- iv) A **medicinal garden** of about 500sq.ft. area with 50 to 60 varieties of medicinal plants is under construction in our College premise, by the dept. of Botany. Financial support is given by the College for initial phase and a prayer for a grant has been sent to the West Bengal State medicinal Plants Board.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The **Community Welfare Project** named **SRIJAN** which was established and patronized by the Principal of the College on 2<sup>nd</sup> May, 2009 has been working relentlessly for the upliftment of the Prantik Nagar and Phulbagan slums. The NSS Unit of the College together with some teaching and non-teaching staff members are actively involved in the above project.
- **The physically challenged** students are given books from the college library. No admission fee, examination fee and tuition fee is taken from them. They are provided with vehicles in case of travel to a far-off examination centre. Students with writing disability are provided with scribe /writer. There are two ramps and a wheel-chair is provided for their need. Construction of an elevator is in the pipeline.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

#### 7.4 Contribution to environmental awareness / protection

- ✓ A **Nature Club 'PRANARAV'** has been formed to make our students aware about protection of nature & environment. Plantation of saplings for green cover, postering and exhibition of wild life photographs of endangered species and naming of trees in the campus (scientific & common) has been undertaken.
- ✓ The **dept. of Zoology** is constructing an **avian diversity chart** on the birds (more than 20 species) found in our sprawling campus having two adjacent water bodies.

7.5 Whether environmental audit was conducted? Yes  No

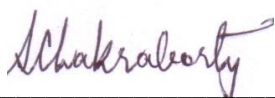
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength	<ul style="list-style-type: none"><li>■ Eco-friendly College campus.</li><li>■ Well-connected by railways and road ways.</li><li>■ Catering to the socio-economically backward section of society, including the minority section.</li><li>■ 184 computer terminals in the College. All departments have computer facilities.</li><li>■ Free Internet Access in the College Library.</li><li>■ Feedback from stakeholders are considered while formulation the plan of action for institutional growth.</li></ul>
Weakness	<ul style="list-style-type: none"><li>◆ Compelled to lower the cut-off marks for admission of students due to the reluctance of meritorious students to study under West Bengal State University.</li><li>◆ Poor attendance of students.</li><li>◆ Lack of active involvement of a large percentage of guardians.</li><li>◆ Presently, faculties are not permitted by the University to take students for Ph.D. Course.</li></ul>
Opportunities	<ul style="list-style-type: none"><li>☞ Institution can make greater use of its infrastructure (Indoor Sports Complex, Gymnasium, College ground) by letting out to outside agencies for various activities.</li><li>☞ Career-development and placement cells need to take further steps for on-campus placements.</li></ul>
Threat	<ul style="list-style-type: none"><li>● Fall in the number of students intake and merit of students in not satisfying.</li><li>● Drop in the teacher strength in substantive posts.</li></ul>

#### 8. Plans of institution for next year

- 1) Completion of Swimming Pool
- 2) Construction of an elevator
- 3) Creation of space to undertake research activities.
- 4) Construction of e-classroom with modern facilities.

Name:- Dr. Sahana Chakraborty



Signature of the Coordinator, IQAC

Name:- Dr. Minakshi Ray



Signature of the Chairperson, IQAC

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## Institutional Academic Calendar

Session July 2013 - June 2014

### July, 2013

1st July: First working day starts  
 Admission continues for 1st year students (upto 1st week of July)  
 Welcome address for 1st year students (2nd week of July)  
 Admission - 3rd Year (3rd and 4th week of July)

### August, 2013

Admission - 2nd year students (1st and 2nd week of August)  
 1st year and 3rd year classes will be held from 1st week of August.  
 Tree plantation programme (2nd week of August)  
 15th August - Independence Day celebration.  
 2nd year Classes will be held from 3rd week of August

### September, 2013

Normal classes continue  
 3rd Sept - College Foundation Day Celebration and Prize distribution ceremony.  
 Blood Donation Camp and Freshers Welcome organized by students union.

### October, 2013

Normal classes continue  
 Puja Vacation from 9th October 2013

### November, 2013

Classes resume after Puja Vacation on and from 7th November 2013  
 Publication of College Magazine (4th week of Nov.)

### December, 2013

Normal classes continue  
 Mid Term Test for 1st year Students  
 Sports (Indoor + Outdoor) - (3rd week of December)  
 Winter Recess from 25th December 2013 to 1st January 2014

# Institutional Academic Calendar

Session July 2013 - June 2014

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**BHAIRAB GANGULY COLLEGE**

(Government Sponsored)  
NAAC Accredited Institution  
Belgharia, Kolkata - 700 056  
Phone : 2553-2280, 2564-3191  
email : bgc\_3191@yahoo.com



Excerpt from the proceedings of the Governing Body meeting held on 27-09-2014

Under Item No:- 8

Annual Quality Assurance Report for the year 2013-2014 prepared by the IQAC was placed before the Governing Body for consideration and suggestion. The House was very appreciative about the initiative taken by the Principal and the members of the Internal Quality Assurance Cell in upgrading the academic environment of the College. The students have been motivated to join courses like Star Project which will improve their career prospects. Regular seminars in the departments have updated and upgraded the knowledge base of the students. Resolved that students will be trained for competitive examinations to adopt to the changing demands of the job market. Placement in the private sector will directly help the students. The laboratories will be upgraded to be adaptive to research.

Sd/-  
President, Governing Body

Attested

(Dr. M. Ray)

Principal

Bhairab Ganguly College  
Belgharia, Kolkata-56

**SWOT analysis of Guardians' Feedback Report (2013-14)****Strength**

1. Sprawling campus with gardens and greenery.
2. Good security arrangements with CCTVs installed.
3. Situated at a good locality which is well-connected by the bus and train routes.
4. Laboratory facilities are much better than neighbouring colleges.
5. Teacher-student relation is very friendly.
6. Majority of teachers are not engaged in private – tutoring.
7. Teachers keep a good connection with the guardians.

**Weakness**

1. Shortage of teaching staff in substantive posts.
2. Few more toilets to be added.
3. Departmental library facility to be improved.
4. More fans to be installed in big class rooms

**Opportunities**

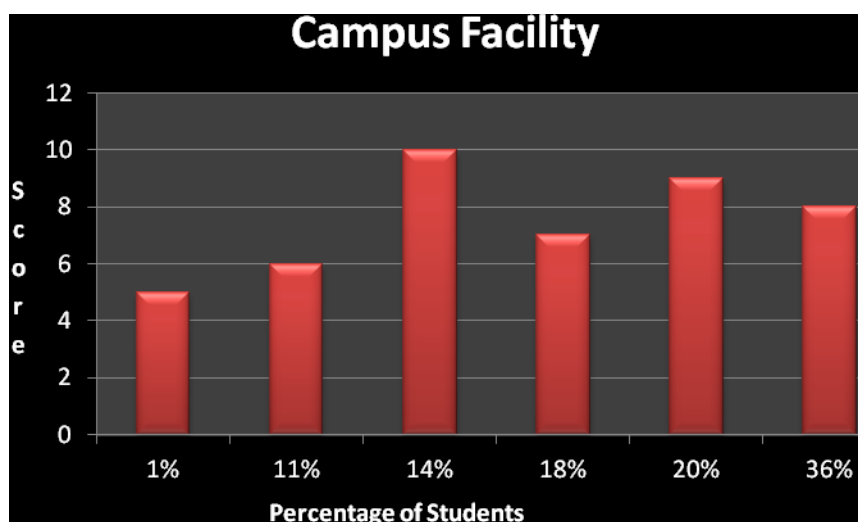
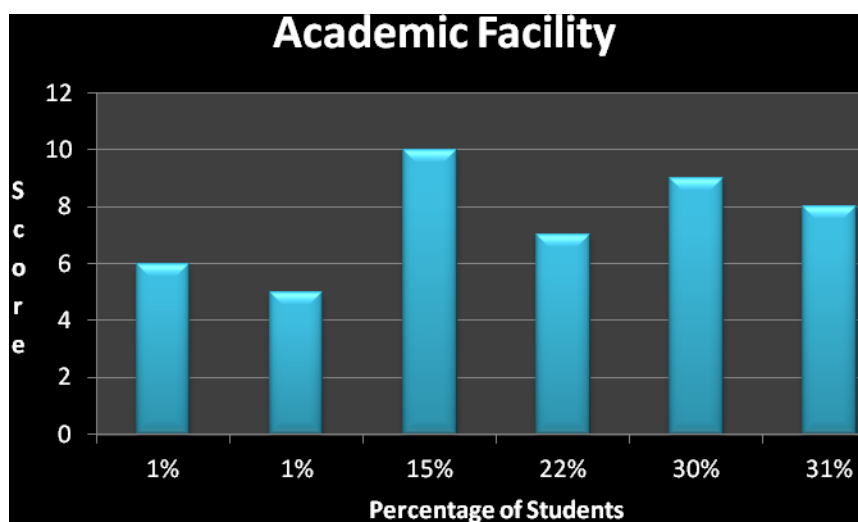
1. To start Master Course in Science subjects.
2. To start Master Course in all subjects in humanities.
3. To call for parent – teachers – student meeting after each University result.

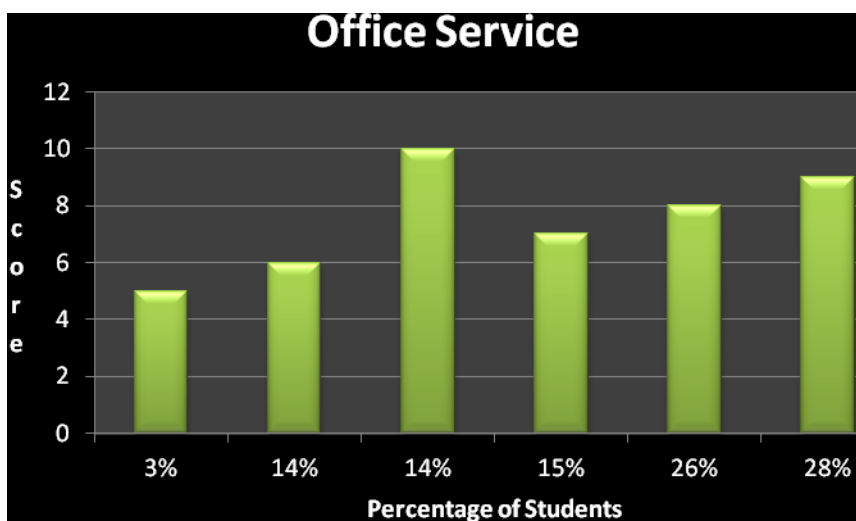
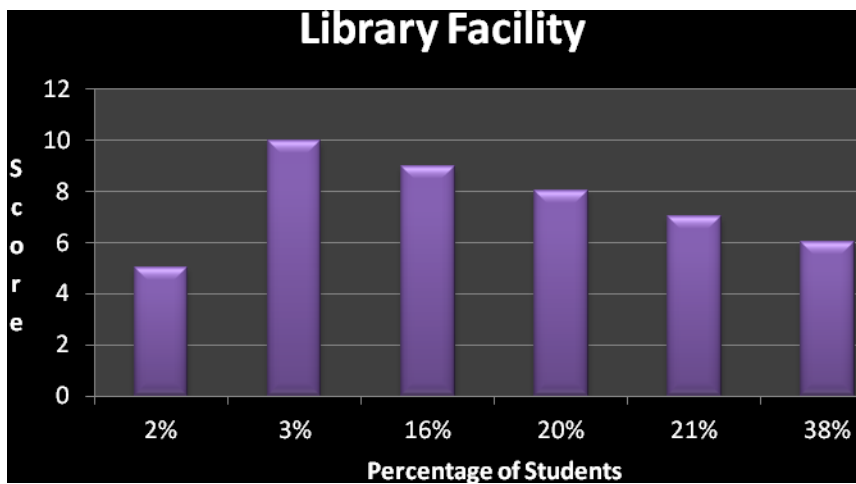
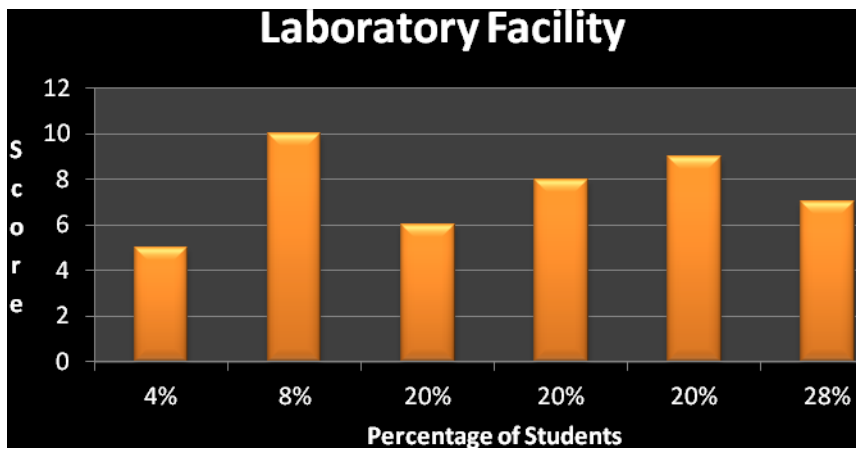
**Threat**

1. Poor attendance of students in class, which at present is like a disease.
2. The Commerce stream was well known for good results but the student strength has fallen after incorporation of the College to WBSU.
3. Worry of parents over the apathy of students to attend classes regularly.

## Students' Feedback Report (2013-14)

Feedback taken (on 5 major facilities) from students of 3rd year Honours course, 2013-2014  
(Maximum score 10)





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